

S&RTS IPT-1 Meeting
June 24-27, 2003

Day 1 – June 24, 2003

Opening Remarks: Frank Giordano, Director of Contracting Shop

Thanks for taking out the time to attend. Hope to dissect systems we have in place to see what does and doesn't work at various terminals. Your input is invaluable. I ask that you think about how we want this next procurement to be achieved/implemented.

Administrative & Process Matters, Introductions, Rules of Conduct, IPT Process Outcomes; Objectives for this IPT:

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Safety Items

Meeting Protocol

- Facilitator “gatekeeps” the time, keeps discussion focused, and intercedes in points of conflict
- All electronic devices, other than computers, turned off
- Respect the agenda; stick to it or change it at the start of the meeting
- No hidden agendas
- Each attendee assumes responsibility for meeting progress and success
- Strive for clear, concise, specific (measurable) statements
- Avoid interruption

Review of Overall Objectives and Objectives of this IPT Session

Used the material compiled from the previous two-day session, in slide/wall chart format (see attached presentation entitled “PBSC-IPT Overview_06-24-03”).

Tutorial on Performance Based Services Contracting and IPT's

Presentation provided as a handout (attached).

Review and Update of the high-level S&RTS Stevedoring Workflow Diagram

See the attached notes (titled “Updates to Workflow Diagram”) and the updated attached diagram (titled “S&RTS_Export-Import Flowchart”).

Action Items from Today

- Industry reps to provide examples of sliding scale approach (for various cargo event types) as possible revisions to Schedule B
- Industry reps to provide samples of commercial contracts that involve both commodity and labor-hour activity [*Complete.*]

Parking Lot from Today

- How should timekeeping differences, between the Government and the Contractor, that are occurring during a surge be handled?
- Contract bids based on performance rather than least dollar – to be addressed?
- Out of Stock – does it need to continue to be in the contract?
- What is the standard for vehicle prep – “port to fort”? (such as windshield covers; what is the MTMC rule??)
- Review, and rewrite as appropriate, Appendix G.
- The overlap of the CAB System and 271 needs to be addressed if possible.
- Who’s qualified to be COR? How do they get training? Can’t we show a direct relationship between the FAR, DFAR, and AFAR and the S&RTS contracts and what the COR responsibilities are actually expected?
- Commercial drivers licenses
- Re: Schedule B:
 - Unrecoverable cost in a commodity
 - Commodity definition
 - 10,000 lb – less than, greater than
 - HMMV versus RT 240 just does not work
 - 90% / 10%
 - One rate Schedule B for handling breakbulk cargo