



News “U” Can Use



Directors Corner:

PCS Week: Mar 18-22, 2013

2013 is at full speed and we are all preparing for peak season. To help get ready we initiated weekly webinars last month. I want to thank everyone who provided feedback and continue to welcome your comments. With February comes rate filing and we look forward to your continued participation in the program.

Finally, I want to let you know that our Command Affairs office is once again preparing for a Permanent Change of Station (PCS) Week, Mar 18– 22, 2013. During PCS Week, the Command will disseminate written articles, broadcast visual information, and leverage social media in order to provide service members and their families advice on how to have a smoother household goods move during a busy peak moving season — May through August.

Respectfully,

*Lt Col Michael Erhardt (USAF)
Deputy Chief of Staff,
Personal Property*

Regionalization

The following locations are scheduled to regionalize on Apr 1:

1. JPPSO MID-ATLANTIC, FORT BELVOIR, VA (BGAC) assumes: FORT LEE, VA (BHAQ)
2. JPPSO SOUTHEAST, JACKSONVILLE, FL (CNNQ) assumes: MCLB ALBANY, GA (CFMQ) and MCAS BEAUFORT, SC (CAML)
3. JPPSO JAPAN, YOKOSUKA, JA (QENQ) assumes: NAF ATSUGI, JA (QENL)
4. CPPSO KAISERSLAUTERN, GM (WKFS) assumes SPANGDAHLEM AFB, GM (WFFL)

For questions, please contact HQ SDDC Business Process and Systems Integration at:

ARMY.SDDC.SAFB.PPCIG@MAIL.MIL

Ready for Rate Filing?

This month is a busy one as it's time for the annual rate filing.

- Rate Filing Round 1 is Feb 3-Feb 8
- Rate Filing Round 2 is Feb 20-Feb 27

February 2013 Rate Filing						
Su	M	Tu	W	The	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	♥	15	16
17		19	20	21	22	23
24	25	26	27	28		

February Webinar Schedule

- Regular/Immediate Suspension; Feb 5, Feb 7
- What a member sees when they self counsel; Feb 12, Feb 14
- Required Delivery Dates; Feb 19, Feb 21
- New SIT Functionality; Feb 26, Feb 28

DPS Analytics

DPS Analytics is a valuable tool to track and assess many facets of personal property moves. Such as...

- A PPSO can capture the number of shipments picked up, delivered, or entered into SIT out of their location
- Customer Satisfaction Scores assessment to determine how well your inbound or outbound offices were scored
- Quality Assurance inspectors can pull all Letter of Warning and Letter of Suspension actions out of their location with one analytics pull
- Supervisors can see the number of customer a counselor services
- Service Headquarters can pull shipment/CSS data for all of their locations.

The available data to pull is vast and includes claims, invoicing, storage, surveys, shipment info, etc. Visit DPS's On-line education series at the bottom right of the SDDC webpage for a Video Tutorial and Slide deck. Also, if you have a Defense Connect Online account, there are a couple of Analytics tutorials. If you already have a good grasp of analytics you can visit this location and grab some new scripts:

<https://sites.google.com/site/dp3analytics/home>

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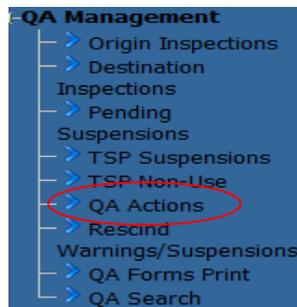
Qualifications

As a reminder, the information has changed on the TSP International and Domestic Approved, Revoked, and Disqualified listings posted on the SDDC website. These listings are now updated monthly using information pulled directly from the Electronic Tender of Service Signature Sheet in DPS per the Defense Transportation Regulation, Appendix B. These listings can be accessed using the following link: <http://www.sddc.army.mil/pp/default.aspx> to locate the applicable TSP listing on the right side of the screen, under "Links." Questions regarding this list may be sent to Army.SDDC.PPQual@mail.mil.

BLOC (Bill of Lading Office Code) -Market Suspensions

BLOC-Market suspensions for shipment refusals are initiated through the Quality Assurance (QA) Management/Pending Suspension queue. PPSOs can also initiate regular or immediate BLOC-Market suspensions for other violations (see DTR part IV Chapter 405 for further guidance). PPSOs should consider a TSP's overall performance when determining which type of suspension to issue (regular or immediate). Example... "Shipment left at the origin facility on or after the required delivery date " doesn't necessarily mean an immediate BLOC-Market suspension is warranted. Take into consideration has the TSP done this before, the number of shipments moved and the impact to the customer.

PPSOs must go through the QA Management/QA Actions queue when creating BLOC-Market suspensions for violations other than shipments refusals. There is a step by step guide on the SDDC Personal Property Home page (<http://www.sddc.army.mil/PP/default.aspx>) under "Links" On-Line Education Series/QA Punitive Action Video or Handout.



First Available Delivery Date

TSP's may ask the member/employee if they are willing to receive a weekend/holiday delivery. If member/employee cannot accept, the First Available Delivery date is the next government business day the shipment can be delivered. SIT is not authorized to begin on a weekend or holiday and when requested, the SIT In date must match the First Available Delivery date in DPS .

DPS Counseling-Firearm Block

We have had several recent shipments move with a firearm, but without being annotated in DPS and listed on the GBL. When shipping a firearm, the Firearm Button in the DPS Counseling Module on the Motorcycle-Firearms page must be selected. If not, the firearm will not show on the GBL and a correction notice will be required. For those who self counsel and don't annotate a firearm is in their shipment, the responsible TSP/agent needs to contact the origin PPSO to initiate a SF1200. Adding the firearm in the remarks section does not generate on the original GBL indicating that firearms are being moved.

Defense Table of Distance-DTOD:

PPSOs need to make sure they select "PERSONAL PROPERTY" from the drop down menu when selecting what mileage to use in the DTOD. The field defaults to "PCS/TDY" which is for Personally Procured Moves (PPMs) only and will not calculate the proper mileage if personal property is not selected.

Storage and Privately Owned Vehicle (POV) Corner

*****It is imperative members are counseled when processing POVs for turn-in that the fuel tank can be no more than a 1/4 tank of gas.**

As a reminder, for POV shipments, the PPSO/PPPO has the responsibility to counsel members/employees using the DD Form 1797 (Ref DTR, Appendix K at <http://www.transcom.mil/dtr/part-iv/dtr-part-4-app-k.pdf>). PPSO/PPPOs should also, provide the member/employee with a hard copy of:

- "Shipping Your POV" at http://www.transcom.mil/dtr/part-iv/dtr_part_iv_app_k_3.pdf .
- "Storing Your POV" at http://www.transcom.mil/dtr/part-iv/dtr_part_iv_app_k_4.pdf .

Questions regarding this article may be emailed to Army.SDDC.SAFB.PPTY@mail.mil .



Acronyms

CONUS	Continental United States	JPPSO	Joint Personal Property Shipping Office	SCAC	Standard Carrier Alpha Code
DoD	Department of Defense	MCO	Military Claims Office	SDDC	Surface Deployment and Distribution Command
DP3	Defense Personal Property Program	NTS	Non-Temporary Storage	SIT	Storage-in-Transit
DPS	Defense Personal Property System	POV	Privately Owned Vehicle	TO	Transportation Office/Officer
DTR	Defense Transportation Regulations	PPPO	Personal Property Processing Office	TOPS	Transportation Operational Personal Property Standard System
GBL	Government Bill of Lading	PPSO	Personal Property Shipping Office	TSP	Transportation Service Provider
GBLOC	Government Bill of Lading Office Code	RSMO	Regional Storage Management Office	USTRANSCOM	US Transportation Command

Army Counseling

Army members and civilian employees in the following categories are advised NOT to use DPS to perform self-counseling. Due to the increased number of exception to policy requests, if an Army member or civilian employee in one of the following categories uses DPS to perform self-counseling, transportation offices are requested to provide face-to-face counseling:

- a. If this is your first personal property move.
- a. If this is your last personal property move (retirement or separation).
- b. If you are storing or moving personal property in conjunction with contingency orders.
- c. If you are storing or moving personal property in conjunction with a designated location for your dependents to an Outside Continental United States (OCONUS) or Non-foreign OCONUS location.
- d. If you are not the property owner and using a Power of Attorney.
- e. If you are moving personal property as "next of kin" or are a Summary Courts Officer.

**** As a reminder, DPS self counseling exceptions for all Military Service Headquarters are listed in the Defense Transportation Regulation, Chapter 401, paragraph G.1.c.**



Webinars

In the future, all webinars will be posted to the DP3 on-line education series of the SDDC website. In the interim, If you missed a webinar that has already taken place, you may send a request for a copy of the slides to Army.SDDC.SAFB.PPPerf@mail.mil.

Test Your DP3 Knowledge

1. Are TSP's required to respond to Letter of Warnings?
2. What are three reasons why TSPs can refuse a shipment?
3. Are TSPs required to obtain a separate weight ticket and SIT control number for split shipments?

Financial Season

Given that a majority of TSP's fiscal year-end dates are 31 December, we thought a quick review of the financial qualifications guidance found in SDDC PAM 55-4, section 2.2., would be timely and useful in financial qualifications submission preparations. Please ensure you and your independent financial representative have a copy of SDDC PAM 55-4 and are aware of the following key areas:

- Financial statement data must be submitted within 150 calendar days of TSP fiscal year-end.
- Submissions will be provided through independent financial representatives from audited or reviewed financial statements.
- Data will be submitted via DPS using the financial statement form in DPS.
- **The quick ratio is derived by dividing the sum of cash plus trade receivables by total current liabilities.** A common misconception is that the quick ratio is computed by dividing total current assets by total current liabilities. SDDC PAM 55-4 para 2.2.1.e lists exceptions for the inclusion of prepaid transportation expenses and/or unbilled receivables in calculating the quick ratio. Please explain any deviations to our quick ratio equation in the comments section of Part I of the DPS financial qualifications form.
- **The debt to equity ratio is computed by dividing total liabilities by owner's equity.**
- SDDC does not recognize amounts due from stockholders, affiliated companies, or related parties as current assets for the purpose of computing ratios. All data used to compute ratios should be contained in Part III of the DPS financial qualifications form. If ratio is not derived IAW SDDC Pam 55-4, please explain the calculations in comments section of Part I.

If you have any questions, please contact Ken Billings at kenneth.e.billings10.civ@mail.mil or (618) 220-6960.

Answers

1. No, unless a written response is requested by the PPSO (Chapter 405, page 3).
2. Short fuse shipments and shipments with Required Delivery Date's (RDD's) less than the established transit time days (Chapter 402 page 6). Also, during peak season business rule adjustment time frames.
3. Yes (Chapter 402 page 28).

