

This page provides the intrastate rate tender format and filing procedures. Posted: 3 Feb 10

TENDER INSTRUCTIONS FOR SDDC FORM 43-R APRIL 2008 (ELECTRONIC VERSION)

HOW TO FILL OUT THE FORM:

1. Click on Tender SDDC Form 43-R located in the left margin.
 - Click on "Word" after the Printable Format
 - Open the form
 - Fill out the form
 - Must use the mouse cursor for each field - for example:
 - On block 1, place the mouse on the left side of the box
 - Double click
 - Check Box Form Field Options will appear
 - Go to Default value and click checked and OK
 - Use this procedure for every required block
 - After completing the form, click "Save As" on the file menu
 - Save to your desktop

2. To send the completed form:
 - Prepare an e-mail address to: sddc.safb.intrafile@us.army.mil
 - Attach completed form to the email (saved as a word document)
 - Hit send

3. Any questions please call SDDC Intrastate Rates at **618-220-5453**, or e-mail to: sddc.safb.intrafile@us.army.mil