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CDR SDDC ALEXANDRIA VA//SDPP//

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ESC DI FIELD OFFICE M ALICE SPRINGS NT AS//TO//

513ACCW RAF MILDENHALL, UK//LGTT//

COMNAVSUPSYCOM MECHANICSBURG PA/053//

HQDA WASHINGTON DC//DALO-FPT//

HQUSAF WASHINGTON DC//ILTT//

CDR599THTRANSOPTML WHEELER AAF HI//

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INFO USA CLAIMS MEADE (US)//

NAVY JAG WASHINGTON DC (UC)//

GSA FAA CENTRAL OFFICE ARLINGTON VA//

JACC (US)//

CMC WASHINGTON DC (US)//

DFAS NORFOLK VA (US)//

DFAS INDIANAPOLIS IN (US)

UNCLAS

PASS TO ALL PERSONAL PROPERTY SHIPPING OFFICES WORLDWIDE

SUBJECT: WAIVER/RELEASE OF LIABILITY FOR DAMAGE TO
PRESSBOARD/PARTICLEBOARD FURNITURE

A. REFERENCE SDDC MESSAGE 211626Z JUL 03, SAB

1. IT HAS COME TO OUR ATTENTION THAT CARRIERS/AGENTS ARE HAVING SERVICE MEMBERS SIGN A WAIVER OF LIABILITY FOR DAMAGE TO THEIR PRESSBOARD/PARTICLEBOARD FURNITURE. OUR CURRENT POLICY DOES NOT ALLOW THIS PRACTICE.

2. DEPARTMENT OF DEFENSE (DOD) SHIPMENTS MOVE UNDER A SDDC TENDER OR CONTRACT AND NOT AN INTER/INTRA-STATE TARIFF. ALL ITOS MUST USE THE FOLLOWING DIRECTIONS RELATED TO THIS MATTER:

A. ITOS MUST ENSURE COUNSELORS ADVISE MEMBERS TO "NOT SIGN"

ANY WAIVER/RELEASE OF LIABILITY IF REQUESTED BY A CARRIER OR AGENT.

B. SINCE THIS IS CONSIDERED A TENDER OF SERVICE VIOLATION. ITOS WILL ISSUE A LETTER OF WARNING REQUESTING THE CARRIER OR AGENT DISCONTINUE THE USE OF THE WAIVE/RELEASE ON ALL DOD SHIPMENTS.

C. IF THE CARRIER OR AGENT CONTINUES THE PRACTICE AFTER RECEIVING A LETTER OF WARNING, ITOS WILL SUSPEND THE CARRIER AND DISQUALIFY THE AGENT AND FOLLOW PROCEDURES AS OUTLINED IN THE DTR, PART IV, APPENDIX O, PARAGRAPH B.4. THE CARRIER AND AGENT MUST PROVIDE THE ITO WITH AN APPROPRIATE CORRECTIVE ACTION PLAN PRIOR TO REINSTATEMENT.

D. IF AFTER THE SUSPENSION IS LIFTED, THE CARRIER OR HIS AGENT CONTINUES THE PRACTICE OF HAVING MEMBERS SIGN WAIVER/RELEASE FOR LIABILITY, ITOS WILL FORWARD ALL RELATED DOCUMENTS TO SDDC WITH A REQUEST TO CONVENE A CARRIER REVIEW BOARD TO REMOVE THE CARRIER AND AGENT FROM PARTICIPATION IN THE DOD PROGRAM.

3. FOR QUESTIONS, PLEASE CONTACT, SDDC CARRIER QUALIFICATION AND PERFORMANCE TEAM AT PPPERF@SDDC.ARMY.MIL.

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