

*** UPDATED 30 JAN 2012**

29 DEC 11

FROM: SDDC-PP & USTRANSCOM/JP MO HHGS SCOTT AFB, IL

TO: ALL DOD PERSONAL PROPERTY APPROVED TRANSPORTATION SERVICE PROVIDERS (TSP)

SUBJECT: 2012 DEFENSE PERSONAL PROPERTY SYSTEM (DPS) RATE FILING NOTICE

A. RATE FILING DATES/TIMES

ROUND 1: 05 FEB 12 (07:00 PM EST) – 10 FEB 12 (07:00 PM EST)

ROUND 2: 22 FEB 12 (07:00 PM EST) – 29 FEB 12 (07:00 PM EST)

B. BID COMPONENT DATA RETENTION

AS A REMINDER, THE LOGIC ON BID COMPONENT DATA RETENTION, WHICH CAME INTO EFFECT WITH LAST YEAR'S ANNUAL RATE FILING, IS REPOSTED BELOW:

1. DURING ROUND 2, TSP WILL NOT BE ABLE TO RE-FILE BOTH COMPONENTS OF A RATE CHANNEL (LINEHAUL AND SIT) IF A RATE REJECTION IS DUE TO ISSUES WITH ONLY ONE OF THE 2 RATE COMPONENTS. EXAMPLE: IF A TSP RECEIVES A ROUND 1 "ERROR CODE 4" RATE REJECTION FOR THE PEAK SINGLE FACTOR RATE (I.E. TSP INTL-RATE/DOMESTIC DISCOUNT IS HIGHER THAN ACCEPTABLE HIGH FOR THIS CHANNEL AND CODE OF SERVICE), THE TSP CANNOT CHANGE THE NON-PEAK SINGLE FACTOR RATE FOR THE SAME CHANNEL/ CODE OF SERVICE IN ROUND 2. LIKEWISE, IF A TSP RECEIVES A ROUND 1 "ERROR CODE 8" FOR THE LINEHAUL BID (I.E. TSP INTL-RATE/DOMESTIC DISCOUNT IS LOWER THAN THE ACCEPTABLE LOW FOR THIS CHANNEL AND CODE OF SERVICE), THE TSP CANNOT CHANGE THE SIT BID FOR THE SAME CHANNEL/ CODE OF SERVICE IN ROUND 2.

2. TSPS USING THE BULK RATE FILING METHOD MUST RE-SUBMIT ALL ACCEPTED BID COMPONENTS (LINEHAUL, SIT, AND PEAK/NON-PEAK SINGLE FACTOR RATES), AS PREVIOUSLY ACCEPTED BIDS WILL NOT BE REPLACED/OVERWRITTEN. AS A PRECAUTION, TSPS WILL RECEIVE AN ERROR CODE INDICATING THAT A SPECIFIC BID COMPONENT WAS ACCEPTED IN THE ROUND 1 RATE FILING PERIOD. NOTE: TSPS USING BIDLIX OR RFQ WILL BE UNABLE TO RE-FILE ACCEPTED BID COMPONENTS.

C. BIDLIX RATE FILING COMPATIBILITY WARNING

TSPS WHO UTILIZE THE BIDLIX RATE FILING MESSAGE ARE ADVISED THAT MICROSOFT EXCEL 2010 IS NOT COMPATIBLE WITH THE BIDLIX TOOL. MICROSOFT EXCEL 2003 IS THE PREFERRED VERSION FOR USE WITH BIDLIX, BUT IN ANY CASE THE BIDLIX TOOL SHOULD ONLY BE SAVED AS AN ".XLS" FILE TYPE AND NOT AN ".XLSX" FILE TYPE. ALL BIDLIX USERS SHOULD VALIDATE THAT THEIR BID FILE AND BIDS ARE UPLOADED INTO THE MANUGISTICS MODULE BY OPENING THE RFQ MODULE AS INDICATED IN THE TSP RATE FILING USER GUIDE AND RATE FILING WEB CONFERENCE.

D. TSP RESPONSIBILITIES

1. EFFECTIVE 01 OCTOBER 2011, DOD IMPLEMENTED THE PUBLIC KEY INFRASTRUCTURE (PKI) PROGRAM WHICH REQUIRES DIGITAL CERTIFICATES (CAC/ECA). TO ENSURE CONTINUED ACCESS TO DPS, TSPS MUST COMPLY WITH THE ETA DIGITAL CERTIFICATE POLICY AND/OR CONTACT ONE OF THE EXTERNAL CERTIFICATE AUTHORITIES (ECAS) FROM THE FOLLOWING WEB LINKS TO PURCHASE DIGITAL CERTIFICATES (SEE DISA'S ECA WEBSITE AT [HTTP://IASE.DISA.MIL/PKI/ECA/](http://iase.disa.mil/pki/eca/)). GO TO [HTTPS://ETA.SDDC.ARMY.MIL](https://eta.sddc.army.mil) ,THEN CLICK "ECA INSTRUCTIONS" LINK OR "CONTACT THE ETA ADMINISTRATOR" AT SDDC.SAFB.ETAADMINHD@US.ARMY.MIL FOR MORE INFORMATION. TSPS ARE RESPONSIBLE FOR MEETING THE ABOVE REQUIREMENT AND SHOULD NOT ANTICIPATE ANY EXCEPTIONS TO THIS DOD MANDATE FOR RATE FILING.

2. TSPS OR TSP REPRESENTATIVES ARE RESPONSIBLE FOR COMPUTING THEIR OWN RATES, AND MUST BE FAMILIAR WITH THE 400NG BASELINE FILES AND INTERNATIONAL TENDER RATES LOCATED AT [WWW.SDDC.ARMY.MIL](http://www.sddc.army.mil). FOLLOW SITE PATH PERSONAL PROPERTY>DEFENSE PERSONAL PROPERTY PROGRAM>PHASE II BUSINESS RULE ATTACHMENTS.

3. INFORMATION ON HOW TO FILE RATES IS LOCATED AT [WWW.SDDC.ARMY.MIL](http://www.sddc.army.mil) AT SITE PATH PERSONAL PROPERTY>DEFENSE PERSONAL PROPERTY PROGRAM> DEFENSE PERSONAL PROPERTY SYSTEM> DPS USER GUIDE.

4. INFORMATION ON THE 2012 CHANNEL CONTROL LISTINGS, INCLUDING NEW INTERNATIONAL CHANNELS AND OTHER RATE FILING INFORMATION IS AT SITE PATH PERSONAL PROPERTY>DEFENSE PERSONAL PROPERTY PROGRAM> DEFENSE PERSONAL PROPERTY SYSTEM> DPS RATE FILING AS WELL AS CHAPTER 13 OF THE INTERNATIONAL TENDER. **NOTE: RATES FILED TO GERMANY WILL NOT INCLUDE BERLIN AND OTHER SURROUNDING CITIES. THE BERLIN AREA WILL REMAIN A ONE-TIME-ONLY CHANNEL FOR THE 2012 RATE CYCLE.**

5. **TSPS ARE REMINDED THAT CODE 2 IS DOMESTIC CAPABILITY THAT WILL BE UTILIZED MORE DURING THE 2012 PEAK SEASON. ALTHOUGH EACH SERVICE HAS THEIR OWN STRATEGY TO IMPLEMENT, WE ESTIMATE THE OVERALL USE WILL BE BETWEEN 5-10% OF ALL DOMESTIC SHIPMENTS.**

6. ADDITIONALLY, TSPS ARE RESPONSIBLE FOR ESTABLISHING QUALITY CONTROLS AND PROCEDURES THAT REVIEW THEIR PROPOSED RATES PRIOR TO ACTUAL SUBMISSION AND ENSURE THEY HAVE THE NECESSARY OPERATING AUTHORATIES TO FILE THOSE RATES.

E. MINIMUM PERFORMANCE SCORE

THE MINIMUM PERFORMANCE SCORE (MPS) BAR IS SET AT 10%. HIGHEST PERFORMANCE SCORE PER MARKET (DOMESTIC HOUSEHOLD GOODS, INTERNATIONAL HOUSEHOLD GOODS AND INTERNATIONAL BAGGAGE) IS MULTIPLIED BY THE MPS BAR TO DETERMINE EACH TSP'S MPS. TSPS MUST MEET THE MPS TO PARTICIPATE IN RATE FILING FOR DPS. FOR THE RATE CYCLE OF MAY 15, 2012 - MAY 14, 2013, PERFORMANCE SCORES (PS) WILL BE CALCULATED BASED UPON CUSTOMER SURVEY SCORES (CSS) AND A CLAIM SCORE OF 20 POINTS. INDIVIDUAL TSP CUSTOMER SURVEY SCORES CAN BE VIEWED IN THE REPORT TITLED TSP CSS SCORE IN THE INTERIM CUSTOMER SATISFACTION SURVEY (ICSS) LINK LOCATED ON THE PERSONAL PROPERTY ETA PAGE ([HTTPS://ETA.SDDC.ARMY.MIL](https://eta.sddc.army.mil), PERSONAL PROPERTY, ICSS). IF YOU DO NOT HAVE ACCESS TO LOGIN TO ICSS, YOU CAN GAIN ACCESS BY HAVING THE PRESIDENT OR VICE-PRESIDENT OF YOUR ORGANIZATION EMAIL SDDC.SAFB.ICSS@US.ARMY.MIL WITH THE SCAC, TSP NAME, EMPLOYEE NAME, EMAIL ADDRESS, POSITION IN THE COMPANY, AND PHONE NUMBER OF THE EMPLOYEE NEEDING ACCESS TO

THE SCORES. THE EMPLOYEE MUST ALSO BE ON THE COMPANY'S ETOSSS IN ORDER TO VIEW THE REPORT. ONCE RATES ARE ACCEPTED, TSPS RATE SCORE WILL BE COMBINED WITH THEIR PERFORMANCE SCORE TO DETERMINE THEIR BEST VALUE SCORE (BVS) PER CHANNEL AND CODE OF SERVICE.

THIS MESSAGE ALSO SERVES AS NOTICE THAT FOR THE 2013 RATE FILING, THE MINIMUM PERFORMANCE SCORE (MPS) BAR WILL BE RAISED IN THE DHHG, IHHG AND IUB MARKETS. FURTHER INFORMATION WILL BE PROVIDED AT THE 2012 SDDC SYMPOSIUM.

F. RELAXATION OF 70% RULE

SDDC, WITH CONCURRENCE FROM EACH SERVICE HQ, IS SUSPENDING THE 70% SIT RULE ON DIRECT DELIVERED SHIPMENTS EFFECTIVE 1 FEB 12 FOR CALENDAR YEAR 2012. THIS DOES NOT RELIEVE ANY TSP OF THE RESPONSIBILITY FOR MEETING MEMBER'S EXPECTATION FOR DIRECT DELIVERIES ON THOSE SHIPMENTS WITH AN ADDRESS.

G. BY FILING DPS RATES UNDER THIS SOLICITATION, TSPS AGREE TO THE FOLLOWING STATEMENT:

“I UNDERSTAND THAT DOD WILL CONTINUE MOVING SHIPMENTS UNDER DPS AND THE LEGACY TRANSPORTATION OPERATIONAL PERSONAL PROPERTY STANDARD SYSTEM (TOPS) PROGRAM, AND THAT FILING RATES IN DPS DOES NOT GUARANTEE THAT DPS WILL BE THE SOLE SYSTEM USED TO ALLOCATE SHIPMENTS. I UNDERSTAND THAT DPS PARTICIPATION WILL INCREASE AS SYSTEM CAPABILITY PROGRESSES, AND THAT CONTINUED TOPS USAGE MAY BE NECESSARY FOR NON-DPS RATE FILINGS (I.E. ONE-TIME-ONLY AND SPECIAL SOLICITATIONS).”

H. POINTS OF CONTACT

1. EMAIL RATE FILING QUESTIONS TO SDDC.SAFB.DPSRATEFIL@US.ARMY.MIL
2. EMAIL OPERATIONAL QUESTIONS TO USARMY.SCOTT.SDDC.MBX.OMB-FOR-PP-OPS@MAIL.MIL
3. REPORT TECHNICAL ISSUES TO DEFENSE PERSONAL PROPERTY SYSTEM (DPS) HELP DESK.
 - A. TELEPHONE: TOLL FREE (800) 462-2176; COMM (618) 220-7332; DSN- 312 770-7332.
 - B. EMAIL: SDDC.SAFB.DPSHD@US.ARMY.MIL
 - C. INTERNET: [HTTPS://WWW.SDDC-SRCHELPME.COM](https://www.sddc-srchelpme.com)

I. THIS IS A COORDINATED SDDC/PP AND JPMO-HHGS MESSAGE AND IS APPROVED FOR RELEASE BY LTCOL DEREK M OLIVER, DEP CHIEF OF STAFF, PERSONAL PROPERTY, HQ SDDC.