

Change 2 to D-14, effective 1 May 08

Page 1-5. Item 112, Sources of Assistance. Due to the HQ, SDDC relocating to Scott Air Force Base, IL, phone numbers have been updated to reflect this change. DSN 770-5256/5454, Commercial 618-220-5256/5454.

Page 3-23. Item 320, Boats, Canoes, Skiffs, Light Rowboats, Kayaks, or Sailboats. The change to include Jet Skis has been added.

Page 4-11. Item 400, Additional Services. Pickup or Delivery Transportation Rates Applying on SIT Shipments (PDS). Corrected Schedule, Appendix E, SIT P/D, under the Area of Responsibility for JPPSO-San Antonio, TX (HAFC) from A to B.

Page 4-46. Item 412, Loading and Unloading Charge – Bulky Articles. In the D-10, this item was rewritten to conform to the structure of other items in the chapter listing the billing code items first, then the rules governing the item. When the D-14 Original was prepared, the previous format was mistakenly used. The proper format has been restored. Also, clarifying language has been added to prohibit the use of bulky item charges in the performance of Auxiliary or “Shuttle” Service.

Page 5-3. Item 504, Receipt of Submission. Time has been changed from 4:00 to 11:59.

Page Appendix 5B-1. Simplified Tender Format. Time has been changed from 4:00 to 11:59.

Page 6-2. Item 603, Time of Submissions. Changed to add Central Standard Time instead of Eastern Standard Time.

Page 6-4. Item 616, Rate Filing Procedures. Changed to add Central Standard Time instead of Eastern Standard Time.

Page Appendix 6A-1. Rate Submission (15 Positions). Changed to add Central Standard Time instead of Eastern Standard Time.

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b. The objective of VISA is to provide DOD a coordinated, seamless transition from peacetime to wartime for the acquisition of commercial sealift and intermodal capability to augment DOD's organic sealift capabilities.

c. VISA is designed to create close working relationships between the Maritime Administration (MARAD), U.S. Transportation Command, and participants through which contingency needs and the needs of the civil economy can be met by cooperative action. During contingencies, participants are afforded maximum flexibility to adjust commercial operations by Carrier Coordination Agreements (CCAs), in accordance with applicable law.

d. Transportation Service Providers filing rates in response to this solicitation must comply with the VISA priorities listed below for the ocean portion of the overall movement. For the purpose of this item, to allow VISA participants the first opportunity to directly meet DOD requirements, the underlying ocean bill of lading must be issued by a VISA participant to qualify for priorities (1), (3), and (5).

(1) U.S.-flag vessel capacity operated by a participant and U.S.-Flag Vessel Sharing Agreement (VSA) capacity of a participant.

(2) U.S.-flag vessel capacity operated by a non-participant.

(3) Combination U.S./foreign flag vessel capacity operated by a participant and combination U.S./foreign flag VSA capacity of a participant.

(4) Combination U.S./foreign flag vessel capacity operated by a non-participant.

(5) U.S.-owned or operated foreign flag vessel capacity and VSA capacity of a participant.

(6) U.S.-owned or operated foreign flag vessel capacity and VSA capacity of a non-participant.

(7) Foreign-owned or operated foreign flag vessel capacity of a non-participant.

ITEM 112.

SOURCES OF ASSISTANCE

In the event of problems or questions relative to these instructions, PPSOs should contact the appropriate area listed below:

<u>AREA</u>	<u>OFFICE</u>	<u>DSN</u>	<u>COMMERCIAL</u>
Domestic Rates and Domestic Volume Moves	SDPP-PO	770-5256 or 770-5454	(618) 220-5256 or (618) 220-5454

DOMESTIC PERSONAL PROPERTY RATE SOLICITATION D-14**ITEM 320. BOATS, CANOES, SKIFFS, LIGHT ROWBOATS, KAYAKS, SAILBOATS OR JET SKIS**

Boats, canoes, skiffs, light rowboats, kayaks, sailboats, or **jet skis** 14 feet and under in length, without trailers, and dinghies or sculls of any size, without trailers, shall move as normal household goods.

Civilians: In accordance with the Joint Travel Regulations (JTR), Chapter 5, Part D, HHG include boats (and their associated trailer) that can fit into a moving van (e.g., canoe, skiff, dinghy, scull, kayak, rowboat, sailboat, **jet ski**, outboard/inboard motor boat).

NOTE 1: In determining lengths for the purpose of this item, all fractions of a foot shall be disregarded.

NOTE 2: The length of boats, canoes, skiffs, light rowboats, kayaks, sailboats, or **jet skis** shall be determined by the straight center line distance between the top center point of the transom and a point perpendicular with the foremost part of the bow. Manufacturer's "length overall" or "center line length" shall apply as the correct length for the purposes of this item in lieu of physical measurement by Transportation Service Provider.

ITEM 321.**CUSTOMER SATISFACTION SURVEYS**

SDDC will survey members at the completion of each of their moves. These Customer Satisfaction Surveys will determine members' satisfaction with Transportation Service Provider services at origin, destination, and their overall satisfaction with the Transportation Service Providers performance. SDDC will use the results of these surveys to determine a Performance Score for each Transportation Service Provider. Each Transportation Service Provider's Performance Score will be part of Families First, the future personal property program's traffic distribution methodology. Transportation Service Providers are reminded that customer survey results will not be used prior to the implementation of Families First, and TQAP requirements will remain in effect.

ITEM 322.**COLLECTION OF CHARGES ON HOUSEHOLD GOODS SHIPMENTS INVOLVING LOSS OR DESTRUCTION IN TRANSIT**

a. Transportation Service Provider shall not collect, or require a shipper to pay, any published charges (including any charges for accessorial services) when that shipment is totally lost or destroyed in transit. The provisions of this item shall apply only to the transportation of household goods. Notwithstanding any other provisions of this item, a Transportation Service Provider shall collect, and the shipper shall be required to pay, any specified valuation charge that may be due. This item shall not be applicable to the extent that any such loss or destruction is due to the act or omission of the shipper.

b. In the event that any portion, but less than all, of a shipment of household goods is lost or destroyed in transit, a motor common Transportation Service Provider of household goods in interstate or foreign commerce shall, at the time it disposes of claims for loss, damage, or injury to the articles in the shipment as provided in 49 CFR, Part 375, refund that portion of its published freight charges (including any charges for accessorial or terminal services) corresponding to that portion of the shipment which is lost or destroyed in transit. To calculate the charges applicable to the shipment as delivered, the Transportation Service Provider shall multiply the percentage corresponding to the portion of the shipment delivered by the total charges (including accessorial and terminal charges) applicable to the shipment tendered by the shipper. If the charges computed in the manner set forth above exceed the charges otherwise applicable to the shipment as delivered, the lesser of those charges shall apply. The provisions of this paragraph shall apply only to the transportation of household goods as defined in 49 CFR

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GEOGRAPHIC APPLICATION OF RATES AND SCHEDULES FOR THE
ADDITIONAL SERVICE ITEMS NAMED BELOW AND APPENDIX E

AREA APPLICATION	ITEM 402 PK UN/PK MAX PK	ITEM 407 ADDL P/D D/SIT	ITEM 403 LABOR REG	ITEM 418 ELV S/C L/C	SIT 1ST DAY	ITEM 424 SIT EA ADDL DAY	W/H	APP E SIT F/D
	[PUK] (100A) TO (100U)	[PUD] (105A) (105B) (105C)	[LAA] (101A)	[LAA] (101B)	[SEE] (112A) TO (112D)	[STR] (145A)	[STR] (145B) [STR] (145C)	[PDS]

GEORGIA (continued)

Ft McPherson, GA	E	A	19.25	25.47	D	1.84	.13	3.48	E
(CFAK) Banks, Barrow, Bartow, Carroll, Catoosa, Chattooga, Cherokee, Clarke (Army/Air Force), Clayton, Cobb, Coweta, Dade, Dawson, De Kalb, Douglas, Elbert, Fannin, Fayette, Floyd, Forsyth, Franklin, Fulton, Gilmer, Gordon, Greene, Gwinnett, Habersham, Hall, Haralson, Hart, Heard, Henry, Jackson, Lumpkin, Madison, Morgan, Murray, Newton, Oconee, Oglethorpe, Paulding, Pickens, Polk, Rabun, Rockdale, Spalding, Stephens, Towns, Union, Walker, Walton, White, Whitfield									
Ft Stewart, GA	E	B	19.25	25.47	D	1.84	.13	3.48	E
(CHAT) Appling, Bacon, Brantley, Bryan, Bulloch, Candler, Chatham, Effingham, Evans, Jeff Davis, Liberty, Long, McIntosh, Pierce, Tattnall, Toombs, Wayne									
MCLB Albany, GA	B	A	12.32	16.06	A	1.28	.11	2.57	B
(CFMQ) Baker, Calhoun, Clay, Crisp, Decatur, Dougherty, Early, Grady, Lee, Miller, Mitchell, Quitman, Randolph, Seminole, Sumter, Terrell, Turner, Worth									
NSCS Athens, GA	E	A	19.25	25.47	D	1.84	.13	3.48	E
(CGNT) Clarke (Navy/Marine Corps/Coast Guard)									
JPPSO-SAT, San Antonio, TX	A	A	12.32	16.06	A	1.28	.11	2.23	B
(HAFC) Atkinson, Baldwin, Ben Hill, Berrien, Bibb, Bleckley, Brooks, Butts, Clinch, Coffee, Colquitt, Cook, Crawford, Dodge, Dooly, Echols, Hancock, Houston, Irwin, Jasper, Johnson, Jones, Lamar, Lanier, Laurens, Lowndes, Macon, Monroe, Montgomery, Peach, Pike, Pulaski, Putnam, Telfair, Thomas, Tift, Treutlen, Twiggs, Upson, Ware, Washington, Wheeler, Wilcox, Wilkinson									

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- not dismantled) – over 100 cu. ft.
- (113I) - Motorcycles (250 cc. and over)
- (113J) – Snowmobiles, Jet ski’s **under 14 feet**, or Riding Golf
Carts & other similar recreational vehicles
- (113K) – Automobiles, Trucks, and Vans
- (113L) – Boats 14 feet and under
- (113M) – Large Screen Televisions 48” and larger
(excluding Flat Panel TVs)
- (113N) – Windsurfers, canoes, dingies, kayaks,
sculls, skiffs, rowboats and boats 14 feet and
under without trailers
- (113P) – Boat trailers 16 feet and under
- (113R) – For each foot over 14 feet, add
- (113S) – For each foot over 16 feet, add

a. When a shipment includes bulky articles named above, the corresponding additional loading and unloading charges shall apply.

EXCEPTION: This item shall not apply when PPSO orders service under Item 319.

b. Billing codes 113P and 113S are only to be used on civilian shipments when shipped in a van. Only boats and trailers 8 feet and under in width can be shipped.

c. Charges include both loading and unloading service and the blocking of such articles. The charges apply each time loading and unloading service is required, including shipments requiring SIT (except for Transportation Service Provider convenience). **Charges will not apply in the performance of Auxiliary or “Shuttle” Service (Item 404).**

d. The Commercial Tariff has NO application on shipments moving under this rate solicitation.

ITEM	PER	RATES (In dollars and cents)
Playhouses, Tool Sheds, Dog Houses, Utility Sheds (set-up over 100 cu ft) (113B)	each	118.03
Hot Tubs, Spas, Whirlpool Baths, Jacuzzis, etc. (transported set-up, not dismantled) – over 100 cu ft (113C)	each	118.03
Motorcycles (250cc and over) (113I)	each	79.15
Snowmobiles, Jet Ski’s under 14 feet, or Riding Golf Carts, & other similar recreational Vehicles (113J)	each	62.48
Automobiles, Trucks and Vans (113K)	each	126.34
Boats 14 feet and under (113L)	each	118.03
Large Screen Televisions 48” and larger (excluding Flat Panel TVs) (113M)	each	62.48
Windsurfers, canoes, dingies, kayaks, sculls, skiffs, rowboats and boats 14 feet and under without trailers (113N)	each	118.03
Boat Trailers 16 feet and under (113P)	each	118.03
For each foot over 14 feet, add (113R)	per foot	8.43

DOMESTIC PERSONAL PROPERTY RATE SOLICITATION D-14**SIMPLIFIED TENDER FORMAT**

1. The following instructions provide the exact format which must be utilized by Transportation Service Providers choosing to submit a simplified tender format. Electronic submission must be received at SDDC, by 11:59 p.m., Central time, on or before the deadline date of this volume movement.

2. Copy the following format exactly:

TO: CDRSDDC SCOTT AFB IL//SDPP-PO//

SUBJECT: Volume Movement Number

A	Transportation Service Provider name and SCAC code of Transportation Service Provider
B	Volume Move Tender Number
C	Code of Service
D	Volume Move Rate
E	Minimum pounds per day that can be picked up (XX,XXX pounds minimum for each code of service)
F	Percentage of total traffic Transportation Service Provider can handle
G	Origin agent and phone number
H	Destination agent and phone number
I	Transportation Service Provider point of contact and phone number

Authorized Signature

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ITEM 603.

TIME OF SUBMISSIONS

These dates represent the receipt cutoff times for Transportation Service Provider submissions to be considered responsive to the applicable solicitation. **Submissions, in response to any designated filing date posted on the Personal Property homepage, must arrive at the anonymous FTP file at SDDC prior to 12:00 midnight, Central Standard Time, on the designated date.** If the date falls on a Federal holiday, the designated date will be the next Government workday. Failure to submit FTP transmissions by the designated rate filing deadlines will result in the Transportation Service Provider being nonresponsive and the rates not being accepted.

ITEM 604.

LATE SUBMISSION OF FTP FILE

a. **I/F and M/T Filing Submissions:** An I/F or M/T FTP file received after the designated filing deadline will result in the Transportation Service Provider being nonresponsive and the rates not being accepted. This will preclude participation in the I/F-M or M/T-B, as appropriate. Transportation Service Providers missing the I/F rate filing may submit rates in the L/C.

b. **L/C Filing Submission:** An L/C FTP file, including those containing added or cancelled individual rate records, will be considered for the appropriate update filing period (L/C-1, L/C-2, L/C-3 or L/C-4), depending upon which filing deadline the FTP file is received. For example, if an FTP file is received after the filing deadline of the L/C-1, L/C-2 or L/C-3 filing, it will be returned unprocessed and may be submitted in the next L/C.

ITEM 605.

INDIVIDUAL RATE RECORDS

Each rate record should be constructed to stand alone without regard to individual rate records for other origin/destination and code of service combinations. Each individual solicitation stands alone, is not influenced by prior practices or procedures, and will not be subject to modification prior to and subsequent to the deadline and acceptance stipulated, unless specifically modified by SDDC for the mutual benefit of all parties in writing prior to the solicitation deadline.

ITEM 606.

RESERVED FOR FUTURE USE

ITEM 607.

EFFECTIVE PERIOD FOR ACCEPTED RATES

a. Rates, accepted by SDDC, must remain in effect until the Letter of Intent/Cancellation (L/C) submission, but cannot be in effect for more than the duration of the rate cycle.

(1) All rates accepted by SDDC for May 1, 2008 or the effective date of the L/C filing submission will expire at 11:59 p.m., October 31, 2008, unless cancelled earlier.

ITEM 608.

NEW APPROVALS

a. **Newly Approved Transportation Service Provider.** A newly approved DOD/USCG Transportation Service Provider may M/T another Transportation Service Provider's rates currently on file at SDDC for a given PPSO during any L/C submission. **A Transportation Service Provider must have an accepted valid LOI on file prior to filing rates.**

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(1) Any destination state must be specified by the appropriate two-letter postal abbreviation representing each state.

(2) If a Transportation Service Provider chooses to serve a destination state, then the Transportation Service Provider must serve the destination state in its entirety.

(3) Rates filed under the provisions of SDDC's CONUS Automated Rate Transportation System (CARTS) have no intrastate application. Therefore, if a Transportation Service Provider lists the destination state in which the origin installation resides, the shipment must originate in another state within the origin's consignment authority and must be delivered into the destination state listed (i.e., interstate shipment).

ITEM 614.

RESERVED FOR FUTURE USE

ITEM 615.

ORIGIN/DESTINATION COMBINATION

Area of responsibility to destination state will be the only filing option (origin/destination combination) allowed. Only one individual rate record for each origin/destination and code of service combination will be permitted.

ITEM 616.

RATE FILING PROCEDURES

a. **General.** Rates will be submitted to SDDC by FTP. Transportation Service Providers are solely responsible for the proper preparation, and submission of their FTP transmissions in accordance with the procedures and formats prescribed within these instructions. Transportation Service Providers are responsible for establishing quality control procedures that permit the review of rates prior to actual submission to SDDC. Filing deadlines will be established by SDDC, and Transportation Service Providers will be notified of these dates via a rate filing schedule posted on the Personal Property homepage prior to each filing cycle. Failure to submit FTP transmissions by the designated filing deadlines will result in the Transportation Service Provider being nonresponsive and the rates not being accepted.

(1) **Procedures for Rate Filing Via FTP.** Rates may be submitted during each phase within the rate filing cycle. FTP Electronic transmissions, in response to any designated filing date, must arrive at the anonymous FTP file at SDDC prior to 12:00 midnight, **Central** Standard Time, on the designated date. FTP transmissions can be made daily to update the file until the disclosure date. Only one set of rates per Transportation Service Provider, per channel, per day, may be submitted. Each rate filing cycle will be subject to edit and validation criteria, prior to acceptance or rejection. **Upon closure of the designated rate filing date, rates may not be changed.**

b. **Rate Filing.** I/F, M/T or L/C rates may be filed with SDDC prior to the designated dates. Transportation Service Providers discovering mistakes in rates submitted before the designated date may, if they so desire, add, delete, change, or correct such rates. The latest FTP submission received on or before the applicable I/F, M/T or L/C filing date will prevail as the Transportation Service Provider's rate filing. However, where multiple rates are actually processed, Item 602 will apply.

(1) **Correction of FTP Files Submitted Prior to the Filing Deadline.** Transportation Service Providers/ADP agents who desire to add, delete, or change individual rate records previously filed must submit a replacement FTP file. ADP agents must resubmit the rates of all Transportation Service Providers contained on the original submission, which includes the affected Transportation Service Provider's rates. Replacement rates

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FTP NAMING CONVENTION

RATE SUBMISSION (15 POSITIONS)

<u>RECORD POSITION</u>	<u>FIELD</u>	<u>ENTRY</u>
1	Alpha (lowercase)	A (Initial input) R (Replacement)
2-5	Alphanumeric (lowercase)	ADP Agent/Carrier Identification Code, i.e., DP78; INVR
6	Alpha D (lowercase)	(Domestic rate filing)
7	Alpha (lowercase)	W (winter rate cycle) S (summer rate cycle)
8-9	Numeric	2-digit year, i.e., 04
10-12	Alpha (lowercase)	IFA, IFB, IFM (initial filing) MTA, MTB (me-too filing) LC1, LC2, LC3, LC4 (LOI cancellation cycles)
13-15	Alpha (lowercase)	.gz (extension)

Note 1: The naming convention must be **15 positions**.

Note 2: For the 1st position, enter "A" or "R." The letter "A" identifies the files as containing new records. The letter "R" identifies the files as containing records replacing those previously filed. Example: *ADP78DS98IFA.gz*; *RDP78DS98IFA.gz*; *AINVRDS98IFB.gz*; *RRINVRDS98IFB.gz*.

Note 3: For the 13th-15th position, enter ".gz." The extension ".gz" at the end of the naming convention identifies the files as being gzipped in Unix format. Files are to be compressed using the GZIP.EXE compression routine.

Note 4: Files are to be received at SDDC **not later than 12:00 midnight, Central** Standard Time, on the deadline date as given on the latest Rate Filing Schedule for that particular rate cycle, posted on the Personal Property site of the SDDC web page. **All submissions received after 12:00 midnight will be rejected.**

Note 5: Errors and acceptances will be made available to all submitting ADP agents according to the latest Rate Filing Schedule as posted on the Personal Property site of the SDDC web page. These files will be available on the anonymous FTP site for 30 days.