

# **Military Surface Deployment and Distribution Command**

## **Customer and Carrier Advisory**

**December 6, 2023**

**CA-23-12-06/0087**

**Subject:** Military Installation Materiel Outloading and Receiving Capability Report

**Purpose:** To advise Traffic Management Offices (TMO) of the requirements for updating the Military Installation Outloading Capability Report

**Be Advised:** DOD 4500.9-R, Defense Transportation Regulation (DTR) Part III Mobility, Chapter 302, Paragraph F. prescribes procedures for submitting data on the capabilities of designated CONUS and OCONUS military installations to outload and receive materiel. This includes movement by rail, motor, and container under peacetime and mobilization conditions. This data will be used by the Surface Deployment and Distribution Command (SDDC) to plan, analyze and assess transportation feasibility of COCOM Operational Plans in support of DoD contingency requirements.

This applies to CONUS and OCONUS military installations, camps, bases, and depots of the Army, Navy, Marine Corps, Air Force, Coast Guard, Service Reserve Components, and DLA.

To better assist COCOM planning and analysis, SDDC requests all locations that have previously provided data to the Installation Outloading Capability Collection system (IOCC) review and update their capabilities and provide new submissions in 2024. This will allow SDDC to establish a new baseline and to ensure accuracy of the data for current and future-year planning efforts.

Request Department of the Army, Department of the Navy, Headquarters Marine Corps, Department of the Air Force, U.S. Coast Guard, Service Reserve Components, and Director, DLA identify a Service/Agency level POC to SDDC G5 at [usarmy.scott.sddc.mbx.g5@army.mil](mailto:usarmy.scott.sddc.mbx.g5@army.mil)

Request organizations submit Outloading and receiving capability data directly to SDDC through IOCC during the period of 3 Jan through 29 Feb 2024, to cover the period ending 31 December of the previous year. Assume FPCON "Charlie" security conditions at the installation when reporting Contingency/Surge data and how it will affect installation out-loading capability.

Peace Time Scenario is daily on-station loading and receiving capability by using available military and commercial carriers, material handling equipment (MHE), military and civilian workforce in an 8-hour day.

Contingency/Surge Scenario is 24-hour operations using all available assets including Active Duty mobilized Reserve Component forces, civilian workforce with overtime, military, and commercial carriers on hand with contracted MHE.

To access IOCC, users will be required to establish a new user account through SDDC's Electronic Transportation Acquisition System (ETA) at the ETA homepage. <https://eta-teams.transport.mil/teams/login>

Note: Most users already have an ETA-Teams account and can utilize the same ETA- Teams account they use to log into other websites that utilize ETA-Teams as their Sign- On solution, in this case they will be using "User registration with existing ETA-Teams Accounts."

### **1. User registration with existing ETA-Teams Accounts**

- 1.1. Read and Accept the DoD Security Banner
- 1.2. Click "Login with Certificate"
- 1.3. Select your "Authentication "Certificate"
- 1.4. Enter your Pin
  - 1.4.1. If you received the error "Failed Authentication with X509Certificate" go to the instructions below "Registering as a new Teams User"
  - 1.4.2. If you go straight into your eta-teams app home continue on to step 5.
- 1.5. On the left side click "New App Request more apps"
- 1.6. Select the + sign to the left of BSCM then "Next"
- 1.7. Select your Role put "Government User" (If you are Civilian or military), and BSCM Justify put "Need access to IOCC" then click "Next"
- 1.8. Complete the Personal Information page, then "Next"
- 1.9. Next page review and submit your request.

### **2. Registering as a new ETA-Teams User (Follow "User Registration with Existing Teams account" first before going to this section**

- 2.1. Please try to log into ETA-Teams by clicking Accept to the DOD Banner and Clicking "Login with certificate"
  - 2.1.1. If you receive an error, then continue to step 2.2
  - 2.1.2. If you can log in successfully click "New App Request and skip to step 2.7
  - 2.1.3. Read and Accept the DOD Security Banner
- 2.2. Click Register "Register as a new user"
- 2.3. Select Country of Citizenship and click "Next"
- 2.4. Select "Add Certificate" use your Authentication Certificate.
- 2.5. Insert your Pin and the "Next"
- 2.6. Within available APPs find BSCM, you can use the filter.
- 2.7. Select the + sign to the left of BSCM then "Next"
- 2.8. Select your Role put "Government User" (If you are Civilian or military), and BSCM Justify put "Need access to IOCC" then click "Next"
- 2.9. Complete the Personal Information page, then "Next"
- 2.10. Next page review and submit your request.

### **3. Logging into IOCC**

- 3.1. Once your BSCM account is approved, from the ETA-Teams home page click the BSCM – PAT/JCM Link in the BSCM (PAT and JCMC) App card.
- 3.2. Read and Accept the DOD Security Banner
- 3.3. On the BSCM Home Page Select "Contact Us" on the left hand side of the page.

- 3.4. Select PAT in the dropdown menu.
- 3.5. In the message field enter why you are requesting access to IOCC and click Send.

Note: Your request will be forwarded to the BSCM Administrators for approval. Allow 5-7 business days for the request to be processed. If a TEAMS account already exist, Log In to TEAMS and click on "Request Additional Applications". Users will also be able to view previous year's submission if available.

The Unit Movement Estimator tool is available in the IOCC application. The IOCC Estimator tool is used to create a more consistent out loading and receiving capability data set across the DOD service components. The tool is available to all users in IOCC; it is written with a series of questions that are answered concerning the installations physical infrastructure. Recommend Installations that are not familiar with their out loading and receiving capabilities use the IOCC Estimator tool to ensure consistent data submission. A User's Manual and "How to Instructions" are posted in IOCC for completion of the IOCC estimator tool.

Failure to provide accurate data or meet the 29 Feb 2024 suspense will result in the miscalculation of installations' capability to support Geographic Combatant Commanders' Operation Plans during contingency events or national emergencies.

**POC:** IOCC can be reached at 618-220-5085, DSN 312-770-5085

Unit Movement IOCC Estimator can be reached at 618-220-5183, DSN 312-770-5183 email: [usarmy.scott.sddc.list.tea-sai-team@mail.mil](mailto:usarmy.scott.sddc.list.tea-sai-team@mail.mil)

**Expiration:** 29 February 2024

**Category:** General Information