

01 03 191539Z NOV 03 RR UUUU AA ZEXW  
YES

CDR MTMC ALEXANDRIA VA//MTPP//  
AIG 7591  
AIG 7593  
AIG 7595  
AIG 7596  
AIG 12481

ESC DI FIELD OFFICE M ALICE SPRINGS NT AS//TO//  
CDRUSAREUR DCSLOG HEIDELBERG GE//AEAGD-TC//  
CINCUSNAVEUR DET IBERLANT SUPPCMP LISBON PO//  
513ACCW RAF MILDENHALL, UK// LGTT//  
4722SPTS CFB NORTH BAY ONTRARIO CAN//LGTT//  
MCAS BEAUFORT SC//S4TOM//  
COMNAVSUPSYCOM MECHANICSBURG PA/442//  
COGARD WASHINGTON DC//G-WPM-2/GLCL//  
HQDA WASHINGTON DC//DALO-TSP-PP//  
CMC WASHINGTON DC//LFT-4//  
HQUSAF WASHINGTON DC//ILTT//  
CDR599THTRANSPTML WHEELER AAF HI//  
DIRMTMC598THTRANSGP VAIHINGEN GE//

INFO CVSARCS OTJAG FT MEADE MD//JACS//  
NAVY JAG WASHINGTON DC//NJAG 14C//  
GSA FSS CENTRAL OFFICE ARLINGTON VA//  
AFLSA WASHINGTON DC//JACC//  
CMC WASHINGTON DC//CODE MHP-40//  
DFAS OPLOC NORFOLK VA//FTA//

UNCLAS  
PASS TO ALL PERSONAL PROPERTY SHIPPING OFFICES WORLDWIDE

SUBJECT: CARRIER UNAUTHORIZED USE OF COMPANY FORMS (BINGO CARDS)

A. REF HQMTMC MSG 222039Z SEP 03, SAB

B. THIS MSG RESCINDS REFERENCED MSG AND REPLACES IT WITH THE  
FOLLOWING.

1. IT HAS COME TO OUR ATTENTION THAT SOME CARRIERS/AGENTS ARE USING THEIR OWN INTERNAL FORMS FOR IDENTIFYING DAMAGES NOTED AT TIME OF DELIVERY. THESE FORMS, WHICH ARE IDENTIFIED AS“CUSTOMER CHECK-OFF SHEET”, ARE MORE COMMONLY KNOWN AS“BINGO CARDS”. CARRIERS/AGENTS HAVE EVEN DRAWN A LINE THROUGH THE DAMAGES NOTED ON THE DD FORM 1840 BY THE MEMBER AND WRITTEN IN THE WORDS“PENDING FURTHER INVESTIGATION”.

2. THIS MESSAGE IS TO ADVISE ITOS THAT THE ONLY FORMS AUTHORIZED TO ANNOTATE DAMAGES AT TIME OF DELIVERY ARE THE“JOINT STATEMENT OF LOSS AND DAMAGE (DD FORM 1840)”AND“NOTICE OF LOSS OR DAMAGE (DD FORM 1840R)”. IN THE DEFENSE TRANSPORTATION REGULATION, PART IV, DD FORMS 1840/1840R ARE LOCATED IN APPENDIX G, PART III–GENERAL REQUIREMENT, PAGES IV-G1-9, AND IV-G1-10.

3. CARRIERS/AGENTS MAY USE BINGO CARDS/CHECKOFF SHEETS AS INTERNAL COMPANY DOCUMENTS. HOWEVER, BINGO CARDS/CHECKOFF SHEETS ARE NOT TO BE SIGNED BY SERVICE MEMBER’S/EMPLOYEES AND ARE NOT TO BE USED BY CARRIERS/AGENTS TO RECORD LOSS/DAMAGES. ANY LOSS/DAMAGE INFORMATION RECORDED ON CARRIER DOCUMENTS MUST BE TRANSFERRED TO DOD OFFICIALLY APPROVED FORMS I.E., DD FORMS 1840/1840R.

4. COUNSELORS ARE REQUESTED TO ADVISE SERVICE MEMBER’S/EMPLOYEES THAT THEY ARE NOT TO SIGN BINGO CARDS/CHECKOFF SHEETS. DD FORM 1840/1840R ARE THE‘ONLY’ AUTHORIZED FORMS TO BE USED AND SIGNED TO OFFICIALLY DOCUMENT LOSS/DAMAGE.

5. CARRIERS NOT COMPLYING WITH THESE PROCEDURES ARE CONSIDERED IN VIOLATION OF THE TENDER OF SERVICE AND ITO’S WILL ISSUE A LETTER OF WARNING SHOULD A CARRIER PRESIST IN NONCOMPLIANCE WITH THESE PROCEDURES. ITO’S WILL PURSUE CORRECTIVE ACTIONS IN ACCORDANCE WITH THE DTR, PART IV, APPENDIX B, QUALITY ASSURANCE PROCEDURES.

6. THIS MESSAGE WILL BE POSTED ON HQMTMC WEB PAGE AT [WWW.MTMC.ARMY.MIL](http://WWW.MTMC.ARMY.MIL).

7. FOR QUESTIONS CONTACT HQMTMC CARRIER QUALIFICATION AND PERFORMANCE TEAM AT [PPPERF@MTMC.ARMY.MIL](mailto:PPPERF@MTMC.ARMY.MIL)