

1. GENERAL:

- a. **GBLOC:** ZFDK
- b. **DODAAC:** HHAC7C
- c. **E-MAIL:**
- d. **TWX:** AMEMBASSY BOGOTA//GSO//
- e. **MAIL:** GENERAL SERVICES OFFICE
AMERICAN EMBASSY BOGOTA
UNIT NO 5121
APO AA 34038
- f. **CROSS REFERENCE APOs/FPOs SERVED:** None.
- g. **APOD:** Bogota, CO-EB2 **WPOD:** Cartagena, CO-CT1 (See Note 3)
- h. **DSN:** None **COMM:** 011-571-315-3382
- i. **FAX:** **DSN:** None **COMM:** 011-571-315-2207

2. CONSIGNMENT INSTRUCTIONS:

a. PCS Shipments to/from CONUS:

(1) **Household Goods (HHG):** To be shipped as an One-Time-Only (OTO) shipment Code 6 Commercial Air. Notify American Embassy Bogota, ATTN: GSO, via Telephone, FAX or Email, once shipment has been contracted. See paragraph 1 to contact information. Mail original airway bill of lading to American Embassy Bogota, ATTN: GSO (m/f member's name), Unit 5121, APO AA 34038. (CH)

(2) **Unaccompanied Baggage (UB):** To be shipped as an One-Time-Only (OTO) shipment DPM/AMC. Notify American Embassy Bogota, ATTN: GSO, via Telephone, FAX or Email, once shipment has been contracted. See paragraph 1 for contact information. Mail original airway bill of lading to American Embassy Bogota, ATTN: GSO (m/f member's name), Unit 5121, APO AA, 34038. (CH)

b. Shipments to/from OCONUS:

(1) **HHG:** Must be shipped as an one-time-only(OTO) shipment Code T or Commercial air only.

(2) **UB:** Ship DPM/AMC shipments to American Embassy, Bogota, Columbia (ZFAK). Mark for member.

c. **ITGBL HHG AND BAGGAGE:**

(1) **Personnel, diplomatic or non-diplomatic, officially assigned to US Mission in Columbia:** Consign all ITGBL shipments to American Embassy, Bogota, Columbia (Name of member). Annotate PPGBL: "Carrier will notify US Embassy, Bogota, Colombia, ATTN: GSO, upon arrival of shipment and prior to delivery to residence or place of storage." Consign all DPM/AMC shipments to American Embassy, Bogota, Colombia (Name of Member). (ZFDK).

(2) **Personnel contemplating retirement, separation, or relocation of dependents to Colombia or Colombian personnel in US on USG orders:** Consign all ITGBL shipments to Member c/o destination address or USMILGP. Annotate PPGBL: " carrier will notify USMILGP-Bogota, Colombia, upon arrival of shipment and prior to delivery to residence or place of storage. Consign all DPM/AMC shipments to USMILGP-Bogota, Colombia. (ZFAK).

(3) Mail copies of GBL, TCMD, and detailed inventory of shipment POC indicated in paragraph 1. These documents are required prior to the arrival of the shipment in country.

d. **HIGH VALUE:** Consign to owner or agent.

e. **PARCEL POST:** Consign to member USDAO Unit NO. 5115, APO AA 34038.

3. **SPECIAL INSTRUCTIONS:**

a. **NOTE 1:** Shipments for retirees or separatees will be shipped Code T utilizing rates located in the Special Solicitation Chapter X of the International Rate Solicitation.

b. **NOTE 2:** Refer to record 26-1 COLOMBIA(CO) - GENERAL INSTRUCTIONS.

c. **NOTE 3:** Do **NOT** send any cargo through Buenaventura Port.

CHAPTER 50

50-1 HAWAII (HI) - GENERAL INSTRUCTIONS

REVIEW DATE: 22 JUN 04

1. SHIPMENT INSTRUCTIONS:

a. **WEIGHT RESTRICTIONS:**

(1) **ARMY PERSONNEL:**

(a) **Accompanied tour:** Full JFTR weight allowance.

(b) **Unaccompanied tour:** Soldiers E-1 thru E-6 are restricted to the UB/HHG weight allowance listed in Appendix V unless a greater allowance is authorized by AR 55-71, Appendix B. Unaccompanied officers and E-7 thru E-9 serving the 3 year tour may ship full JFTR weight allowance without prior command authorization.

(c) Nontemporary storage is not authorized once property has been shipped. Off-post living accommodations are much smaller than found in CONUS and member should limit property that is shipped.

(2) **FOR AIR FORCE ONLY:** VIPs (Wing commanders and Generals assigned to Hickam AFB, HI) normally have on-base housing guaranteed prior to their arrival. VIP quarters are much larger and can normally accommodate furniture items.

b. **CONTAINER/CRATING REQUIREMENTS:** No restrictions identified.

c. **HARD LIFT AREA:** No restrictions identified.

d. **UNACCOMPANIED BAGGAGE:** No restrictions identified.

e. **OTHER:**

(1) **HOUSING:**

(a) Single unaccompanied members obtaining off-base quarters normally have 900-1200 square feet living space and should limit the amount of personal property shipped. On-base single quarters are smaller, and the waiting time is extensive.

(b) Due to the high cost of off-base quarters in Hawaii, members should plan to live in smaller sized quarters than they are used to. Oversized an/or large furniture and non-essential items should be placed in non-temp storage at origin for duration of member's overseas tour.

(c) Depending on size of family quarters assigned/obtained, standard housing in Hawaii is small; i.e., 8 foot ceilings, 12 by 14 foot master bedrooms, and other rooms 10 by 12 foot or 10 by 8 foot.

(2) **APPLIANCES:** Effective 01 Oct 04, washers and dryers will be furnished to all Army members occupying government quarters. It is recommended all appliances be stored at origin in non-temporary storage. Issues of stoves and refrigerators will continue. MCBH Kaneohe Bay no longer provides washers and dryers in family housing. Therefore, members who elect Marine Corps housing on Oahu are encouraged to ship their personally-owned washers and electric dryers. COMNAVREG HAWAII and MCBH do not issue appliances for off-base use. All other military personnel assigned to Hawaii (Island of Oahu) will be furnished major appliances to include washers,

dryers, stoves and refrigerators. Members should be advised to use CONUS NTS if they plan to use the government-furnished appliances. Major appliances, when authorized by the service, are furnished in both government quarters and off-post housing (local economy) upon request from Command sponsored service members. Government furniture: Furniture support is limited to a temporary basis, pending receipt of household goods. Support period is a maximum of 90 days, unless household goods are not received within that timeframe, through no fault of the member. (CH)

(3) Members should contact their sponsors before finalizing arrangements for shipment to Hawaii.

2. **CUSTOMS CLEARANCE PROCEDURES, REQUIREMENTS, AND RESTRICTIONS: US Customs Clearance:** For Code 5 and DPM surface shipments, FAX pertinent documentation including inventory to FISCPC, Code 4012 at (808) 473-2042 or mail documentation to Fleet and Industrial Supply Center, Terminals Department (Code 4012), 1942 Gaffney Street, Suite 100, Pearl Harbor, Hawaii 96860-4549. Timely receipt of customs documentation will prevent unnecessary delays and inconvenience to the service members. (CH)

3. **CONSUMABLES:**

a. **ALCOHOLIC BEVERAGES:** Regulations governing importation are the same as CONUS.

b. **CIGARETTES/TOBACCO PRODUCTS:** Shipments of cigarettes/tobacco products between CONUS and overseas or within overseas countries may be shipped subject to host country requirements/restrictions identified. When undefined or in doubt, the TMO will request clarification by message from the responsible transportation authority at destination.

c. **COSMETICS:** No restrictions identified.

d. **FOODSTUFFS/MEATS:** No restrictions identified.

e. **MEDICATION (NARCOTICS)/PHARMACEUTICAL PRODUCTS:** No restrictions identified.

4. **ELECTRICAL EQUIPMENT:**

a. **HOME COMPUTERS:** Regulations governing importation are the same as CONUS.

b. **TVs/VCRs:** No restrictions identified.

c. **OTHER (i.e. COMPATIBILITY, ETC):** No restrictions identified.

5. **FURNITURE, OVERSIZED:** Prior to shipping oversized furniture, such as an 8-foot sofa, a large triple dresser, or Calif-king sized bed, consider even if there is enough room to accommodate these items, narrow stairways and passageways may prevent placement of the furniture into the appropriate rooms. Several off-base high rise apartments do not allow hoisting, resulting in members selling large furniture or paying for commercial storage.

6. **PETS/PLANTS**: Entry of cats and dogs are authorized. Effective 30 June 2003, cats and dogs meeting specific pre-arrival and post-arrival requirements may have their quarantine period reduced to five days or less. The five-day-or-less quarantine program allows for "direct release" from the airport if all the pre-arrival requirements are completed and all the required paperwork is submitted at least ten days prior to arrival. The cost for direct release will be \$165. If the pet must be held for five days or less, the cost will be \$224. Owners are responsible to ensure all documents are in order and all requirements are met. Deficiencies could result in 120-day quarantine period. A quarantine period of 30 or 120 days is required at a cost of approximately \$655.00 per animal per 30-day program and \$1,080.00 per animal per 120-day program (fees are subject to change). The Department of Agriculture has published a checklist for pet owners on their website: www.hawaiiag.org/hdoa. Dogs and cats from Guam, Australia, New Zealand, and Great Britain will be exempt from rabies quarantine due to their stringent import requirements and rabies-free status. Owners desiring to import dogs and cats are advised to contact the Animal Quarantine Branch, 99-951 Halawa Valley Street, Aiea, Hawaii 96701, information line (808)483-7171, main office (808)483-7151, facsimile (808)483-7161, or their web site at www.hawaiiag.org/hdoa.

To reduce the risk for the introduction and establishment of the West Nile Virus (WNV) in Hawaii, the Hawaii Department of Agriculture (HDOA) has placed a quarantine-embargo on birds and poultry, except hatching eggs and day-old chicks, shipped through the US Postal Service (USPS). For additional pre-entry requirements for birds call HDOA at (808)973-9560. For more information on the Hawaii Department of Agriculture, write to: Hawaii Department of Agriculture, Office of the Chairperson, 1428 S. King Street, Honolulu, Hawaii 96814. Email address: hdoa.info@hawaii.gov.

7. **PRIVATELY OWNED FIREARMS (POFs)**: Shipments of firearms are authorized but are subject to US regulations and State of Hawaii restrictions. All personnel arriving in Hawaii who bring firearms of any description, usable or unusable, serviceable or unserviceable, modern or antique, shall, within 72 hours after arrival, register the above with the Chief of Police of the county where member is assigned, place of business, residence or place of sojourn. Registration information may be obtained by calling the Firearms Unit of the Honolulu Police Department at (808)529-3371.

a. **HANDGUNS**: The following types of firearms are prohibited: Assault pistols (definition and examples provided below); automatic firearms. "Assault pistol" means a semiautomatic pistol which accepts a detachable magazine and has two or more of the following characteristics:

(1) An ammunition magazine which attaches to the pistol outside of the pistol grip.

(2) A threaded barrel capable of accepting a barrel extender, flash suppresser, forward hand grip, or silencer.

(3) A shroud which is attached to or partially or completely encircles the barrel and which permits the shooter to hold the firearm with the second hand without being burned.

(4) A manufactured weight of fifty ounces or more when the pistol is unloaded.

(5) A center fire pistol with an overall length of twelve inches or more.

(6) A semiautomatic version of an automatic firearm; but does not include a firearm with a barrel sixteen or more inches in length, or an antique pistol. "Semiautomatic" means the mode of operation by which a firearm uses the energy of the explosive in a fixed cartridge to extract a fired cartridge and chamber a fresh cartridge with each single pull of a trigger. "Antique pistol or revolver" means any pistol or revolver manufactured before 1899 and any replica thereof if it either is not designed or redesigned for using rim-fire or conventional center-fire fixed ammunition or is designed or redesigned to use conventional center-fire fixed ammunition no longer manufactured in the United States and is not readily available in the ordinary channels of commercial trade.

Provided are firearms examples or what the state of Hawaii Chief of Police believe to meet the definition of "assault pistol":

A.A. Arms AP9 Auto Pistol	A.A. Arms A95 Auto Pistol
Australian Automatic Arms	Auto-Ordnance Thompson
SAP	1927-A5
Browning Buck Mark	Bushmaster Assault
Silhouette	Armgun/Auto Pistol
Calico Model M-110	Calico Model M-950
Cobray M-10 & M-11	Commando Pistol
Claridge Hi-Tec L9	D Max Auto Pistol
Desert Eagle Magnum	Encom MK-IV Assault Pistol
Pistol with Barrels	
Longer than 6 inches	
Encom MP-9 & MP-45	Fearther Mini-AT
Federal XP-450	Federal XP-9000
Gonz Hi-Tec Pistols	Grendel P-31 Auto Pistol
Heckler & Koch SP89	Heckler & Koch HK-94
Auto Pistol	Auto Pistol
Holmes MP-83 Auto	Intractec TEC-9 Auto
Pistol	Pistol
Intratec TEC-9M Auto	Intratec TEC-22T Auto
Pistol	Pistol
Iver Johnson Enforcer	L.A.R. Grizzly WIN MAG
Model 3000 Auto	With Barrels Longer Than
M.A.C. M-10 & M-11	8 inches
P.O.C. M-11	Patisan Avenger Auto Pistol
Scarab Skopion Auto Pistol	R.P.B. M-10 & M-11
Sterling 9mm MK-7 Pistol	Sepctre DA Pistol
UZI Pistol	Wildey Automatic Pistol
Wilkinson Linda Auto Pistol	With Barrels Longer Than 7 Inches

b. **RIFLES/SHOTGUNS:** Rifles with barrel lengths less than sixteen inches; shotguns with barrel lengths less than eighteen inches are prohibited.

c. **TOY-RELATED GUNS:** No restrictions identified.

d. **OTHER (i.e. AMMUNITION, EXPLOSIVES, ETC):** Cannons; mufflers, silencers, or devices for deadening or muffling the sound of discharged firearms; hand grenades, dynamite, blasting caps, bombs, or bombshells, or other explosives; or any type of ammunition or any projectile component thereof its capability to penetrate metal or pierce protective armor; and any type of ammunition or any projective component thereof designed or intended to explode or segment upon impact with its target are prohibited.

8. **PRIVATELY OWNED VEHICLES (POVs):**

a. **POVs:**

(1) Shipment of POV is authorized. Vehicles must meet federal emission and safety standards. POVs with an ultimate destination of Molokai-XDP, Lanai-XCP, Kauai-XFP, Maui-XBP, and Hawaii-XAP should be consigned directly to these POD codes, not through Oahu-XEP.

(2) POV information is maintained by the GPC subcontractor, Matson Terminals, Honolulu, Hawaii. POV status can be obtained by calling toll free 1-800-896-7745 or 808-848-8383, or by checking the website <http://www.whereismypov.com/>. Hours of operation are 0800-1500 hrs Monday thru Friday.

b. **MOTORCYCLES/MOPEDS:** Mopeds and Motorcycles can be shipped in HHG. Motorcycles are considered POVs by the city and county of Honolulu, Department of Motor Vehicles (DMV). The member must register the POV with DMV within 10 days of receipt from carrier. JPPSO Hawaii will furnish the member a certificate verifying the arrival date of the POV. In order to furnish the certificate, JPPSO Hawaii is requiring the member to present the DD Form 1299 showing "motorcycles" in Block 16, a copy of the inventory with "motorcycles" annotated and owner's documents showing proof of ownership, make, model, and serial number of POV. Member must have certificate from JPPSO Hawaii to register motorcycle.

c. **GASOLINE/CATALYTIC CONVERTERS:** No restrictions identified.

d. **INSURANCE/SAFETY REQUIREMENTS:** No restrictions identified.

9. **SEXUALLY EXPLICIT/PORNOGRAPHIC MATERIAL:** No restrictions identified.

10. **STUFFED WILDLIFE/ANIMALS/PLANT RESTRICTIONS:** Individuals desiring to import plants and non-domesticated animals (i.e., birds, rabbits, turtles) are required to apply for an import permit with the Plant Quarantine Branch, 1849 Auiki Street, Honolulu, Hawaii 96819, phone (808)832-0566, FAX (808) 832-0584.

11. **TRANSMITTING EQUIPMENT:**

a. **CBs AND MARS EQUIPMENT:** Regulations governing importation are the same as CONUS.

b. **AMATEUR/HAM RADIOS:** No restrictions identified.

c. **DISH ANTENNAS:** No restrictions identified.

d. **CORDLESS PHONES:** No restrictions identified.

12. **SEPARATEES/RETIREEES ENTITLEMENTS/LIMITATIONS:** The State of Hawaii imposes no restrictions for personnel who choose to retire, separate or relocate dependents to Hawaii. However, personnel must comply with State and County laws of Hawaii when importing POVs, pets, firearms, boats, etc. Counselors should refer to the General Instructions for specific information and provide members with the telephone numbers to contact responsible offices prior to or upon arrival in Hawaii for specific information.

13. **OTHER:**

a. Warm clothing is not necessary for wear in Hawaii, but may be needed if traveling to other areas during the winter months.

b. **STORAGE:**

(1) Storage space is limited to non-existent in off/on base quarters. Recommend all service members (not civilians) store all appliances at origin. All appliances are available for Government quarters with the exception of housing on MCBH Kaneohe Bay and Army installations. (Refer to subparagraph 1.e.(2) Appliances above).

(2) Personal property shipments are normally placed into SIT in Hawaii and can be held up to 180 days to accommodate the member until obtaining quarters on/off base. After the 180 days, SIT will be converted to member's expense unless circumstances exist which are beyond control of the member. In the case of Army and Air Force members, pending assignment to Government quarters is normally not a valid reason to extend SIT beyond 180 days unless the member has quarters assigned in writing and move in date is within the next 90 day SIT increment. Also, in the case of Army and Air Force members, non-availability of suitable civilian housing is not a valid reason to extend SIT beyond 180 days.

(a) **EXAMPLE 1:** Member ships 10,000 lbs of HHG to Hawaii and obtains off-base quarters which only holds 6000 lbs. Member will pay commercial storage rates in excess of 180 days until property is removed.

(b) **EXAMPLE 2:** Member ships 12,000 lbs to Hawaii and obtains on-base housing, but the quarters only hold 10,000 lbs. Non-temp storage at Government expense for items excess to Government quarters must be approved on a case-by-case basis by base housing officials. The approval process is strict and limited to certain items.

(3) When a shipment is converted to commercial storage, the through PPGBL character of the shipment ceases, the warehouse will be considered the destination of the shipment, the warehouseman will become the agent for the shipper, and the shipment becomes subject to the rules, regulations, and charges of the warehouseman. Commercial charges run approximately 4.00 per NCWT per 30-day storage period may apply. Also, an additional 4.00 per NCWT charges for handling into commercial storage may apply.

CHAPTER 61

61-1 JAPAN (JA) - GENERAL INSTRUCTIONS

REVIEW DATE: 25 MAY 04

1. SHIPMENT INSTRUCTIONS:

a. **WEIGHT RESTRICTIONS:**

(1) **Army personnel:**

(a) For household goods weight to mainland Japan and Okinawa, Japan, counsel Army personnel following the guidance in paragraphs (b) and (c) below, with implementation effective date of orders with 1 March 2002.

(b) **10TH ASG Torii Station, Okinawa, JA:** Household goods administrative weight allowance for military members/DoD employees is 5,000 lbs or 50% of full JFTR/JTR weight allowance, whichever is greater. Unaccompanied and single members are authorized to ship their household goods in accordance with DA Message, DAPE-ZX, dated 272355Z March 1991, Subject: Single and Unaccompanied Soldiers Household Goods (HHG) Weight Allowances in Overseas Areas. Unaccompanied and single members/DoD employees should check with their sponsor or PPSO for items to ship.

(c) **Camp Zama:** Household goods administrative weight allowance for military members/DoD employees is 5,000 lbs or 50% of full JFTR/JTR weight allowance, whichever is greater. Unaccompanied and single members are authorized to ship their household goods in accordance with DA Message, DAPE-ZC, dated 272355Z March 1991, Subject: Single and Unaccompanied Soldiers Household Goods (HHG) Weight Allowances in Overseas Areas. Unaccompanied and single members/DoD employees should check with their sponsor/housing manager for items not to ship.

(2) **Air Force personnel:**

(a) **Kadena AB, Okinawa, JA:** 25 percent of full JFTR weight allowance or 2,000 pounds, whichever is greater.

(b) **Misawa AB, JA:** Accompanied personnel are authorized 25 percent of full JFTR weight allowance or 2,000 pounds, whichever is greater. An additional 3675 lbs for the member and spouse; 700 lbs for each additional dependent is added to the 25 percent of the full JFTR or 2,000 pounds. Member and dependents are also authorized unaccompanied baggage allowance. Member serving an accompanied tour with dependent travel delayed for less than 20 weeks are authorized shipment of HHGs on members orders in lieu of waiting for dependent travel orders. Authority is HQ, US Air Force, Washington, DC, MSG 1420002 Jun 94.

(c) **Yokota AB, JA:** Effective with HHG pick up dates of 01 NOV 00 or later accompanied military members and Air Force civilian employees are authorized 50 percent of their full JFTR/JTR weight allowance or 4,000 pounds, whichever is greater, plus the unaccompanied baggage allowance. Authority: USAF/ILT Message DTG: R17153OZ OCT 00.

(3) **Navy personnel:**

(a) **Okinawa, JA:** 25 percent of full JFTR weight allowance or 2,000 pounds, whichever is greater. NOTE: A weight restriction will not apply unless it appears in the member's orders. Refer to NAVSUP Pub 490 for detailed guidance.

(b) **Japan (except Okinawa)** - 75 percent of full JFTR/JTR weight allowance for inbound shipments.

(1) A weight restriction will not apply unless it appears in the members rotation from Japan.

(2) Members will be entitled to full weight allowance upon rotation from Japan.

(4) **Marine Corps personnel, Okinawa, JA:** 25 percent of full JFTR weight allowance or 2,000 pounds, whichever is greater. MCB Camp Butler continues to receive personal property shipments in excess of the JFTR administrative weight restrictions. Improper counseling by ITOs has caused financial hardship for Marine Corps and Navy members attached to MCB Camp Butler. Close examination of the area clearance, which required for accompanied tour personnel, is necessary.

(a) Accompanied tour personnel are authorized to ship 2,000 lbs or 25 percent of their full JFTR weight allowance, whichever is greater. Additional weight items not provided by base housing is clarified in the area clearance. An unaccompanied baggage shipment is authorized not to exceed 600 pounds for active duty member and 200 pounds each family member. Weight is not counted against the administrative weight restriction. (Reference MCO P4600.39, Marine Corps Personal Property Transportation Manual, Section 2, 2205, Para 2). Col (06) on accompanied tour at MCB Camp Butler are authorized 10,000 pounds of HHG. BGEN (07) and above are authorized full JFTR weight allowance on accompanied tour.

(b) Unaccompanied tour personnel (dependent restricted) are authorized to ship no more than 10 percent of their full JFTR weight allowance.

(5) Department of Defense Dependent School (DODDS) personnel assigned to Okinawa are the responsibility of Kadena AB, Okinawa, JA.

(6) **Kadena AB, JA:** Personnel assigned to Detachment 1, 18 Combat Support Group, APO AP 96368-5198 are not authorized to ship POVs and HHGs.

b. **CONTAINER/CRATING REQUIREMENTS:** No restrictions identified.

c. **HARD LIFT AREA:** No restrictions identified.

d. **UNACCOMPANIED BAGGAGE:** No restrictions identified.

e. **ITGBL RATES:** ITGBL rates for Japan cover the principal Japanese Islands of Honshu, Shikoku, and Kyushu. Shipments to or from the Island of Hokkaido will be solicited under the one-time-only (OTO) procedures. This includes Sapporo, Obihiro, Wakkanai, and all other points in Hokkaido. Use TMO, Misawa AB, JA (QEFL), as responsible PPSO; however, shipment MUST be consigned to the destination street, city, on Island of Hokkaido under the OTO rate.

2. **CUSTOMS CLEARANCE PROCEDURES, REQUIREMENTS, AND RESTRICTIONS** : Personal property consigned to and for personal use of members of US Armed Forces, civilian component and their dependents will be exempt from customs duties provided the property is imported within 6 months of initial arrival date of members and/or dependents in Japan.

3. **CONSUMABLES:**

a. **ALCOHOLIC BEVERAGES AND CIGARETTES/TOBACCO PRODUCTS:** Under current US Forces policy, there are no restrictions on importation of alcohol and tobacco products. However, it is not advised to bring alcohol collections into Japan in HHGs shipments. In accordance with (IAW) Defense Transportation Regulation , Part 4 (DTR4), when a member returns to the customs territory of the US, alcohol is not permitted to be shipped in HHGs.

b. **COSMETICS:** No restrictions identified.

c. **FOODSTUFF AND MEATS:** No restrictions identified.

d. **MEDICATION (NARCOTICS) /PHARMACEUTICAL PRODUCTS:** No restrictions identified.

4. **ELECTRICAL EQUIPMENT:**

a. **HOME COMPUTERS:** No restrictions identified.

b. **TVs/VCRs:** No restrictions identified.

c. **OTHER (i.e. COMPATIBILITY, ETC:** No restrictions identified.

5. **FURNITURE:**

a. **Misawa AB:** Due to shortage of Government-owned essential furniture items, members with pay grade of E5 and above serving an accompanied tour are required to ship privately-owned essential furniture items, i.e., beds, clothes chests, dining set, and living room sets to Misawa AB, JA, in conjunction with their PCS move. They are authorized to ship a restricted weight of 2,000 pounds or 25 percent of full JFTR weight allowance, whichever is greater; 3675 pounds for the member and spouse; 700 pounds for each additional dependent; plus the unaccompanied baggage allowance for the member and dependents. Attention: Please be advised all major appliances such as stoves, refrigerators, washers, and dryers are available and will be furnished by the Government. Exception is a freezer, which is not provided by the Government. Due to small size of on and off-base quarters, contact your local sponsor for additional data concerning size and available floor space of quarters. Consider Non-temporary Storage (NTS) of nonessential items to avoid unnecessary and expensive commercial storage at Misawa area.

b. **Yokota AB:** Effective 1 September 1998, Air Force personnel assigned to Yokota will be authorized concurrent travel. Individuals should contact their sponsors or their gaining command to inquire about housing and the availability/non-availability of government furnishings.

c. **FISC Yokosuka-Yokohama area:**

(1) Members must be counseled on non-availability of government storage facility and inability of most local economy housing to accommodate HHG over 6,000 pounds. To avoid unnecessary and expensive commercial storage. Large furniture items and major appliances such as a washer, dryer, gas range, freezer, refrigerator, couches/sofas and king size bed sets should be placed in NTS at origin for duration of member's overseas tour. Major appliances are furnished in both government quarters and off-base housing (local) economy) on request from the command sponsored member.

(2) Due to small Japanese economy quarters; long waiting list for military family quarters (22-30 months for military/39-46 months for GS-12 civilians and above) and extremely high cost of commercial HHGs storage,

member should be counseled on not designating a partial lot HHG shipment. End of SIT entitlement at government expense for items remaining in HHG storage while awaiting assignment to family quarters places the member in an out of pocket expense scenario in order to gap the difference in time. Member should be further counseled on exploring other storage option entitlements in CONUS i.e., NTS or conversion of NTS to SIT before the end of 180 day rule in JFTR U5375 3. C. DOD civilians may request shipment of NTS under a renewal agreement IAW JTR, Vol II, para C8002, 3.c.(1).

d. **FISC Det, Sasebo:**

(1) Members should be counseled on non-availability of government storage facilities. Most off-base dwellings can only accommodate HHGs up to 5,000 pounds. NTS should be utilized for personal property not needed during tour of Japan. Average waiting time for on-base housing is 12-18 months. Government appliances (washer, dryer, refrigerator, cooking stove, air conditioner, and kerosene heater) are provided by housing office both for on base and off-base residents. Loaner furniture (tables, chairs, chest of drawers, and beds) are also available upon request for members waiting their HHGs to arrive.

(2) Advise counselors to encourage members inbound to this activity to designate items and locations for partial withdrawal items. The items designated for partial withdrawal out of SIT must be separated at origin, packed separately, and all copies of the inventory clearly marked to reflect which inventory items are to be withdrawn.

e. **NAF Atsugi:**

(1) Washer, dryer, and refrigerator are provided by the housing office both for on-base and off-base residents. Loaner furniture consisting of chairs, tables, and chest of drawers are also available upon request for members waiting for their HHG to arrive. Waiting time for on-base housing is 7-20 months for officers and 12-24 months for enlisted.

(2) Members should be advised and counseled on non-availability of government storage facilities. Most off-base dwellings can only accommodate HHG up to 5,000 pounds. Large furniture are highly discouraged due to the size of doorways and windows in Japanese style house. NTS should be utilized for personal property not needed during tour in Japan.

f. **MCAS Iwakuni:**

(1) Due to limited amount of space in on and off base quarters it is recommended member's consider non-temporary storage of non-essential items. Temporary storage facilities are limited and expensive.

(2) Advise counselors to encourage members inbound to this activity to designate items for partial withdrawal due to duration of stay in temporary lodging facilities. These items designated must be identified on the inventory as partial removal items and placed in the number one container.

6. **PETS/QUARANTINE:**

a. Shipment of pets as excess baggage accompanying the member in PCS travel may be accomplished by requesting category "Y" or "B" travel. Advance (90-120 days) reservations are required for pets and should be requested at the same time PCS port call is being requested. There is no entitlement for shipment of pets at Government expense.

b. Personnel who choose to bring pets may bring them into Japan via commercial air or AMC's Category B (Patriot Express) flights. The only authorized AMC military ports for importing/exporting pets are Yokota, Kadena, and Misawa AB (Misawa export only). Whether arriving at a commercial or AMC port, MDJ Form 270, Pet Quarantine and Examination Certificate is required. An MDJ Form 270 will be issued upon arrival at the point of entry - commercial or military port. The original rabies certificate must accompany the animal. Rabies vaccines need to be older than 30 days and less than one year old upon entry into Japan. The original health certificate must also accompany the animal. Health certificates issued in the US are valid for ten days only. **If either the rabies certificate or health certificate was issued by a civilian veterinarian, it must have the raised seal of the USDA.** Members must comply with instructions on the MDJ Form 270, to include a 14 day home quarantine. If a pet is shipped separately as freight, it will be customs cleared using USFJ Form 380EJ provided by the transportation office in Japan. Contact a local veterinarian about detailed medical requirements for shipment of pets into Japan. Additional information can be found on US Army Japan's website: <http://www.usarj.army.mil/organization/vet>.

7. **PRIVATELY OWNED FIREARMS (POFs):**

a. US Forces Japan (USFJ) personnel must meet the requirements of Japanese law. Japanese Government has **PROHIBITED** local agents in Japan from line-hauling HHGs shipments containing firearms on Japanese highways. USFJ members are **NOT AUTHORIZED** to import or possess handguns, rifles, pellet, air or bb guns in Japan, including Okinawa. All shotguns will be mailed by the member through the US Postal System, consigned to the Commander, unit of assignment, of the gaining command. USFJ members who own shotguns and reside off-base must store their shotgun(s) in the armory on-base and can only be checked out as needed for approved use. Service commanders are authorized to impose more stringent requirements than those outlined herein regarding privately owned firearms (POFs). Members need to contact the local (Japan/Okinawa) Commander/TMO/ITO to determine if POFs can be shipped into Japan including Okinawa.

b. **All US Naval Installations in Japan (FISC Yokosuka, Sasebo, and Atsugi):** Importation of firearms into Japan is prohibited. US military members, or US Civilian components, assigned to duty either on a permanent basis, or extended temporary duty, shall not import by mail, or household good shipments, any type of handgun, rifle, shotgun, pellet, air or bb guns.

c. **For Okinawa:** Importation of handguns, rifles, pellet, air and bb guns to Okinawa is strictly prohibited. Possession of these types of firearms on Okinawa is not authorized. Shotguns, may be imported, however, it is strongly discouraged. Use of parcel post only (subject to postal regulations). Members must mail shotgun(s) to their gaining unit Commander, marked for member. Shotguns MUST be stored in the armory and can only be checked out as needed for approved use. DOD members must have a current Japanese gun permit prior to transporting, using, storing, or otherwise possessing firearms outside military installations on Okinawa. DOD members planning to ship shotguns must coordinate with their sponsors or gaining unit before proceeding with the shipment.

d. **TOY-RELATED GUNS:** No restrictions identified.

8. **PRIVATELY OWNED VEHICLES (POVs):** POV shipments are subject to embargo or waiver requirements. Effective 1 April 1996, the Assistant Secretary for Defense (for Management Policy) has granted limited case-by-case, waiver

authority to Commander USFJ for shipment of post 1976 type vehicles to Mainland Japan only. Okinawa continues to be under an embargo status and is not included under this waiver authority. The waiver authority for Mainland Japan has been further delegated by USFJ to Component Commanders. When requesting a waiver the following information should be included: make/year/model of vehicle and vehicle identification number (VIN), if equipped with California emission. All DoD/military members/employees must obtain prior approval from their respective service authority in Japan named in para 8e. All imported motor vehicles must be registered by the Government of Japan.

(1) All DoD/service members must be counseled on the following items: the high cost of initial registration of their POV in Japan (\$3000 to \$5000 dollars per vehicle based on 100 Yen to \$1.00 US dollar), availability of parts and qualified maintenance, and emission testing (\$3,000 to \$5,000).

(2) POVs shipped to Japan are either category A or B.

(a) **Category A** are POVs manufactured prior to 31 March 1976. Category A POVs will have to meet the insurance, taxes, registration fees and local vehicle emission standards and safety requirements (headlights, color of bulbs, MPH to KPH speedometer, etc.). This category will not require a waiver. Category A POVs may be shipped to Mainland Japan or Okinawa, Japan as appropriate. Estimated cost per vehicle is between \$500 to \$1000 based on 100 Yen to \$1.00 US dollar.

(b) **Category B** are POVs manufactured after 31 March 1976. Category B POVs will have to pass the Japanese Vehicle Emission Standards (JVES), plus the above mention items (insurance, tax, and registration requirements). This category will require a waiver (component services) and is authorized for shipment to Mainland Japan **ONLY!** Estimated cost per vehicle is between \$3000 to \$5000 based on 100 Yen to \$1.00 US dollar.

(c) Due to the remote locations and size of the installations of US Naval Base Sasebo, MCAS Iwakuni and Misawa AB, there are no on-base facilities authorized to modify or inspect vehicles to meet Japan emission and safety standards. The estimated cost per vehicle may be \$2,000 to \$5,000 based on 100 Yen to \$1.00 US dollar regardless of vehicle category A or B.

(d) Oversized vehicles, i.e., special purpose vehicles, campers, motor homes, recreational vehicles, exceeding 12 meters in length 2.5 meters in width and 3.8 meters in height will not comply with Japanese registration standards. Modifications, including installed camper shells, cannot protrude more than 15cm from each side of the vehicle. Total vehicle weight cannot exceed 20 tons: axle weight-10 tons; and wheel weight-5 tons.

(e) Members should contact their sponsors and/or transportation offices concerning the current cost of owning and operating POVs in Japan.

(3) Diesel passenger vehicles shipped to the Kanto plain: "Government of Japan vehicle regulations concerning some diesel-powered vehicles are in effect in the Tokoyo, Nagoya and Osaka metropolitan regions. U.S. Forces must abide by these regulations. The Tokoyo region includes Yokosuka NB, NAF Atsugi, Yokoto AB and Camp Zama. The new regulations are designed to reduce pollution in these heavy-traffic areas. Owners of older model diesel vehicles must determine if this law applies to their POV prior to shipping to an affected area. If they are shipping intra-Japan, they can check with their local Land Transportation Office (LTO). The newcomer can also request that his/her sponsor check with the local LTO. Members moving to the affected areas should consider these regulations when purchasing older model

diesel vehicles. Information on vehicle registration can be obtained from local (Japan) installation vehicle registration offices." (CH)

b. **MOTORCYCLES/MOPEDS:**

(1) The Government of Japan (GOJ) has imposed requirement for motorcycles/mopeds over 250cc manufactured 1 July 1999 or later must comply with GOJ brake standards. In addition to the brake standard requirement, motorcycles/mopeds over 250cc manufactured 1 April 2001 or later must pass GOJ emission testing and meet engine exhaust emission control standards.

(2) The estimated minimum costs for mandatory engine exhaust emission testing is approximately \$800. Cost to bring a noncompliant motorcycle to standards depends on type/model. If a motorcycle does not meet brake standards, cost to bring into compliance could run \$2000-\$4000. (Brake testing cost depends on type/model). These are separate requirements (subject to manufactured dates) and failure to meet compliance places the owner in an even costlier situation. The additional cost of meeting GOJ's standards is subject to the various equipment types and models and degree of difficulty in meeting compliance. There is only one brake testing facility in Tokyo; two emission testing facilities located in Tokyo and one in Osaka. There are no brake or emission testing facilities on Okinawa. Furthermore, there are no brake or emission testing facilities near Misawa, Sasebo, or Iwakuni (mainland Japan).

The following paragraphs outline current DoD policy on importing motorcycles/mopeds over 250cc:

(a) **Manufactured prior to 1 Jul 99:** No import restrictions.

(b) **Manufactured 1 Jul 99 to 31 Mar 01:** The motorcycle must meet brake standards. No import restrictions to **mainland Japan**, however, member should have a manufacturers certificate stating the motorcycle meets Japanese brake standards.

Mainland Japan: Members assigned to military installations outside the Kanto Plain (Tokyo area) will face high costs and extreme inconvenience transporting the motorcycle to a brake testing facility, if testing is required. The member (all mainland bases) should contact the motorcycle manufacturer and ask for a certificate that specifically states the vehicle meets Japan brake standards. If the member has any doubt about meeting the brake standard, he/she may send the manufacturer's brake certificate to the sponsor in Japan and ask him/her to check with the local Land Transportation Office (LTO). The sponsor can then advise the member (before shipment) if the motorcycle meets standards.

Okinawa: May only import to Okinawa if the owner obtains a certificate from the Okinawa LTO, before shipment stating the bike passes brake standards. To accomplish this, the member should request the sponsor in Okinawa to take the ORIGINAL COPY of manufacturer's brake certificate to the Joint Forces Vehicle Registration Office at Camp Foster for assistance. That office will provide a memo that must be taken to the LTO. After the LTO signs the memo (certifying compliance with brake standards), it should be mailed to the member, who must in turn, give to the origin TMO/ITO. The TMO/ITO can then arrange shipment.

(c) **Manufactured 1 Apr 01 or later:** Both brake and engine exhaust emission standards must be met. Members assigned to military installations outside the Kanto Plain (Tokyo area) will face high costs and extreme inconvenience transporting the motorcycle to an engine exhaust

testing facility, and to a brake testing facility if required. Member must sign a memo (prepared by origin TMO/ITO) acknowledging costs/inconvenience if he/she chooses to ship to mainland Japan. A copy of this memo will be included in advance shipping documents sent to the destination TMO/ITO. **Motorcycle is prohibited from importation to Okinawa due to no brake and emission testing facilities.**

(3) Motorcycles/mopeds must be insured with a temporary registration tag in order to be driven to a testing facility.

(4) It is critical that counselors brief members of the extremely high GOJ compliance costs when shipping motorcycles/mopeds into Japan. Counselors should advise members as an alternative to place their motorcycles/mopeds into nontemporary storage as household goods for the duration of their tour in order to avoid the compliance expense. Service members may also use their POV storage entitlement (if a POV is not shipped) to store their motorcycle as a POV in the POV storage program where it will receive proper care.

(5) IAW Japanese Customs requirements, all motorcycles to include mopeds shipped as HHGs must be properly inventoried. The make, model, chassis number, and engine size must be noted on the inventory and shipping documents. Motorcycles may also be shipped as POVs. **(NOTE: motorcycles/mopeds do not require POV waivers)**. Motorcycles/mopeds shipped as part of HHGs that fall in the above manufactured date category [b.(1)] must still comply with GOJ's requirements.

(6) Motorcycles shipped as HHGs to Japan: All ITOs/TMOs are required to identify the inclusion of a motorcycle with make, model, chassis number, and engine size in block 27 of the PPGBL and as trailer card data on applicable TCMDs. Personal property carriers must show the same information on the inventory.

(7) **Diplomatic Personnel:** Department of Defense personnel on diplomatic assignment to the American Embassy, Tokyo must contact their sponsor or the Transportation Section of the Embassy for specific guidelines with respect to shipping a motorcycle.

c. **GASOLINE/CATALYTIC CONVERTERS:**

(1) Gasoline purchased on military installations is 89 octane. Off-installation gasoline is minimum 89 octane. Prices off base start at approximately \$4.00 per gallon for 89 octane. Higher grade gasoline off base is more expensive.

(2) Member should be counseled on extremely stringent emission standards imposed.

d. **INSURANCE/SAFETY REQUIREMENTS:** Effective 01 Jan 1997, each POV shall have insurance required by the Japanese Motor Vehicle Damage Compensation Guaranty Law. POV owners must secure and maintain supplemental coverage of no less than 30,000,000 Yen or \$300,000 for bodily injury, and 3,000,000 Yen or \$30,000 for property damage. Military and family members, and civilians assigned to US Navy commands, shall not operate private or rental vehicles unless the proper insurance provisions have been met.

e. **WAIVERS:** All DOD/military members/employees must obtain prior approval from their respective service authority in Japan as indicated below for shipment of POVs. The following are the POC's for POV Waivers:

(1) **For all Army:** Chief, Transportation and Services Division DCSLOG US Army Japan/9th TAACOM, Unit 45005, ATTN: APAJ-GD-TSD, APO AP 96343-0054, phone number DSN 263-3503/FAX number DSN 263-3414.

(2) **For Air Force:**

(a) Yokota AB, JA: 374 TRNS Yokota AB JA/LGTT, Unit 5120, APO AP 96328, phone number DSN 225-7385/7389/FAX number DSN 225-9606.

(b) Misawa AB, JA: 35 TRNS Misawa AB JA/LGTT, Unit 5015, APO AP 96319-5015, phone number DSN 226-3393/FAX number DSN 226-2077.

(3) **For Navy and Marines:** Commander, US Naval Forces, Japan ATTN: N-8, FPO AP 96349, phone number DSN 243-7742/5663/6392/FAX number 243-7759.

(4) **Diplomatic personnel:** All DOD military members ordered to Japan under diplomatic assignment are exempt from the 01 April 1996, Assistant SECDEF case-by-case waiver authority identified herein. DOD military members may ship POVs in accordance with guidelines established by appropriate authority at the Embassy to which they have been assigned.

f. **POV Consignment and Ports:**

(1) **Misawa AB:** If shipment of POV is authorized to Misawa AB, consign the POV shipment to 836th Transportation BN, Yokohama, JA (UM1), for transshipment to Hachinohe, JA (UH2), which is 20 miles from Misawa AB via highway. Four snow tires are required during 1 Dec through 31 Mar. Actual arrival date of the service member to Misawa should be annotated on DD Form 788 due to non-secure storage area at the Hachinohe fuel terminal.

(2) **FISC DET Sasebo:** Consign the POV shipment to 836th Transportation BN, Yokohama, JA (UM1), for transshipment to Sasebo, JA (UQ2), via Hakata Port, JA (UQ5). POV shipped to Sasebo, JA, by US Forces personnel must be cleared by Japanese Customs at port of discharge. To initiate clearance, owner must complete USFJ Form 380 at personal property office upon arrival in Sasebo, JA. Member should be counseled on extremely stringent emission standards imposed.

9. **SEXUALLY EXPLICIT/PORNOGRAPHIC MATERIAL:** The importation of pornographic material is a violation of Japanese law. Any exposure of the public area is considered pornographic. Those items determined to be pornographic will be confiscated and destroyed.

10. **STUFFED WILDLIFE ANIMALS/PLANT RESTRICTIONS:** No restrictions identified.

11. **TRANSMITTING EQUIPMENT:**

a. **CBs:** Use of Citizen Band (CB) is prohibited.

b. **AMATEUR/HAM RADIOS:** No restrictions identified.

c. **MARS EQUIPMENT:** No restrictions identified.

d. **DISH ANTENNAS:** Personally-owned satellite dishes are prohibited.

e. **CORDLESS PHONES:** No restrictions identified.

12. **DOD PERSONNEL ASSIGNED TO THE U.S. EMBASSY TOKYO :** Personal property shipments both inbound and outbound for DOD personnel assigned to the U.S. Embassy Tokyo will be processed/handled by their respective service.

- a. FISC Yokosuka is responsible for Navy and Marine personnel.
- b. Camp Zama is responsible for Army personnel.
- c. Yokota AB is responsible for Air Force personnel.

13. **SEPARATEES/RETIREES/ENTITLEMENTS/LIMITATIONS:** Personnel contemplating retirement, separation or relocating dependents to Japan should be counseled that all customs entry requirements to include payment of duties and taxes remain the responsibility of the member and is a personal matter between the member and the Government of Japan.

14. **OTHER:**

a. **JAPAN NATIONAL HOLIDAYS:** Japanese Customs offices close 29 Dec through 03 Jan. Also, many commercial companies including transportation and port operations close between 29 Apr through 05 May for golden week. RDDs should not be assigned later than 28 Dec or earlier than 05 Jan or between 29 Apr through 05 May. For planning purposes when scheduling RDDs, Japanese National Holidays are:

01 Jan	New Year's Day
2nd Monday of Jan	Adulthood Day
11 Feb	National Foundation Day
21 Mar	Vernal Equinox Day
29 Apr	MiDori-NO Hi (Green Day)
03 May	Constitution Day
04 MAY	Free Day (Between Two Holidays)
05 May	Children's Day
20 Jul	Ocean Day
15 Sep	Respect for the Aged Day
23 Sep	Autumn Equinox Day
2nd Monday of Oct	Health-Athletics Day
03 Nov	Culture Day
23 Nov	Labor-Thanksgiving Day
23 Dec	Emperor's Birthday

b. **BOATS:**

(1) Sailboats, motorboats, jet ski's and wave runners may be imported to Japan duty-free subject to the following provisions:

(a) Boats must be included in personal property shipments and imported within 6 months of sponsor's arrival in Japan.

(b) Sponsor must declare boat as unaccompanied personal property at the time of his/her entry in Japan and possess evidence of ownership (title/registration papers) and date of purchase.

(c) Properly completed USFJ Form 380EJ, which is required to authorize duty-free customs clearance, must be pre-entered at port of entry (POE) for personal property shipment. NOTE: This action will be accomplished for sponsor by the cognizant US Forces representative at POE.

(d) If boat is subsequently sold/transferred to non-SOFA personnel, consumption tax of 5 percent of boat's value will be charged by the Government of Japan.

(2) All DOD members should be counseled on the following items:
(Note approximate dollar amounts shown).

(a) Initial registration, Japanese emissions clearance and Japanese insurance costs average \$300 to \$500.

(b) Insurance cost average \$1000 annually.

(c) Operator must obtain a class 4 boating license. The license cost is about \$400, and the test is only given twice a year.

(d) Parking is very limited at the marina, as well as in off-base housing areas. Ball type hitches are very rare and should be shipped in with the water craft, or trailers must be converted for a pintle hook connection.

(3) **For Okinawa:** Members requesting shipment of boats should be made aware of the following information (subparagraphs (a) through (e)):

(a) Considering all the expenses involved and limited weight entitlement allowed, this activity discourages the importation of boats to Okinawa.

(b) Boats cannot be shipped to Japan duty-free under the SOFA agreement. The Government of Japan will charge a 30 percent commodity tax based on the market value of the boat.

(c) It is difficult and expensive to obtain a license for the boats. There are only 2 boat licensing classes per year costing approximately \$300.

(d) Boat registration fee is approximately \$80 per year.

c.	<u>JA01 - Central</u>	<u>JA02 - South</u>	<u>JA03 - North</u>
	Aichi Nara	Ehime Nagasaki	Akita
	Atsugi Niigata	Oita Okayama	Aomori
	Camp Fuji Osaka	Fukuoka Saga	Hachinohe
	Camp Zama Saitama	Hiroshima Sasebo	Iwate
	Chiba Shiga	Hyogo Shimane	Misawa
	Fukushima Shizuoka	Iwakuni Tokushima	Miyagi
	Gifu Tochigi	Kagawa Tottori	Morioka
	Gumma Tokyo	Kagoshima Yamaguchi	Towada
	Ibaraki Toyama	Kochi Kyoto	Yamagata
	Ishikawa Wakayama	Kumamoto	Yamanashi Miyazaki
	Kanagawa Yokohama		
	Mie Yokosuka		
	Nagano Yokota		

OTO AREA

Island of Hokkaido (RTO: Misawa AB)
Chitose/Sapporo
Muroran Otaru
Wakkanai