

**S&RTS IPT-1 Meeting
June 24-27, 2003**

Day 4 – June 27, 2003

Review of Wednesday's Accomplishments and Today's Agenda: Joe Mercier, facilitator

Breakout Session on Performance Requirements for Stevedoring Functions

Resumed where yesterday left off. Completed the compilation of performance requirements, including for ancillary functions (such as Management and Safety).

Meeting Feedback

- Good interchange/input from the different locations
- Use shareware and/or laptops
- Use training center facilities (equipment, layout)
- Industry participant – good, keep it up, include in next IPT
- Use separate breakout rooms
- Be able to display breakout results to whole group
- Have snacks beverages – conference fee?
- Like the effort to improve the product
- Do a walkthrough of a port operation
- Display Action Items and Parking Lot Items so all can see

Acquisition Milestones

- Next procurement: Canaveral [SBA]
- Extension available to Canaveral contract (6 months?)
- Following procurement: Concord
- After that, procurement: Jacksonville MPS
(4 month extension requested) (Originally due 2 May)
- Canaveral requirements package due 31 July (Submit the old package)
- Concord requirements package due 30 September to the PARC
 - (Modify to cover all of California)
 - due to Ft. Eustis 31 August
 - (6 month extension available)

Next IPT will

Next IPT (IPT-2) be in Charleston, SC, July 29-August 1, 2003. Specific location TBD.

Contract Length and Award Term

- Currently fixed length, but varies (2 to 4 year base periods)
- Previously tried to have option years, but dropped due to union vs. non-union contractor differences.
- Industry likes it as it is.
- If “Base + Options” has a level playing field for bidding rates, that would work.
- Contract length of at least 3 years preferred (→ 4 years)
- Award term provisions would be problematic.

Evaluation Criteria & Best Value Procurement

Evaluation Criteria:

- Price [current]
- Past Performance [current]
- Technical Abilities [current]
- Management Approach
- Equipment
- Related Experience

Best value is a subjective process.

Objectives for IPT-2

- Layout and discuss the end to end standard against the schedule; look for ways to expedite.
- Review Evaluation Criteria and Best Value
- Review/revise CLIN structure Schedule B
Unrecoverable cost in commodity
Commodity definition – Schedule B
- Additional PWS topics: Shadow Labor, Government furnished equipment, Contractor furnished equipment Railcars, truck loading/unloading, required Contractors Quality Control Inspection Plan, removal of Contractor’s equipment, cleaning work locations, Haz Mat certification (what type), timekeepers activity report, etc.
- Reserve units and who performs COR dates; timekeeping

Action Items from Today

- Distribute a “generic” Schedule B to IPT-2 attendees → MTMC-AQ (prior to next IPT)
- MTMC Acquisition to update Acquisition Milestones chart → MTMC-AQ (Next IPT)
- In last IPT, lay out the entire typical acquisition schedule and look for ways to expedite → MTMC-AQ
- An answer on driver training → Charlie Wolf (12/31/03)
- Review and rewrite Appendix G/Section G → Bud Drew (Next IPT)
- Resolve standard for vehicle prep – port to port → Charlie Wolf (Next IPT)
- Workload definition for all CA ports → Charlie Wolf (Next IPT)

- Escort for freight deliveries – Concord → Otis Newton (Next IPT)
- Nationwide Military Stevedoring Training: 1.) Haz Mat 2.) Vehicle 3.) General Safety
→ Charles Tillotson
 - National Association of Waterfront Employers
 - North Atlantic Employers Association
 - South Atlantic Employers Association
 - Gulf Coast Employers Association
 - Pacific Maritime Association

- Out of Stock... Does it need to continue to be in the contract? → Dennis Wengland (next IPT)

Note: Action Items from previous days are not included here.

Parking Lot from Today

- All items moved to Action Items list