



Military Surface Deployment & Distribution Command (SDDC)
"On Time...On Target...Every Time!"



Negotiated Solicitation

Transportation Service Provider (TSP) Worksheet 2025

1. We would like to ensure that you are receiving SDDC negotiated solicitations to transport DoD freight. You **MUST** be a DoD **approved carrier** registered in the Freight Carrier Registration Program (FCRP) to participate in this segment of DoD business. **Please complete/submit only ONE TSP Worksheet per SCAC** to the following email:
usarmy.scott.sddc.mbx.negotiations-team@army.mil
2. Negotiated 500000 series tender solicitations are a rate-based email notification process and is provided solely as a service to DoD-approved carriers who have elected to participate in this segment of business supporting the SDDC freight transportation process. **All negotiated bid responses MUST be emailed to usarmy.scott.sddc.mbx.negotiations-team@army.mil**. SDDC is not responsible for undeliverable email notifications due to incorrect email addresses, communication problems, or other internet or local area network issues. This process is intended solely to notify carriers of negotiated solicitations and receive carrier proposed tariff/tender rates to support said business. There are no direct or implied warranties or guarantees of any kind. Carriers that have concerns about their bids being received in a timely manner or have experienced difficulties in the past with timely bid submissions not received by SDDC prior to solicitation closeout, please consider the following voluntary options:
 - a. Send bid response with "Request a Delivery Receipt" or "Request a Read Receipt" option.
 - b. "Cc" the Traffic Management Specialist (TMS), who issued the solicitation, in your bid response.
3. It is imperative for all TSPs to read the solicitation letter and **know when the closing (date/time) of each respective solicitation is**, to allow ample time for Special Requirements to receive your response as we have experienced email latency. ****By signing below, the carrier agrees to the provisions above. Any unauthorized use of this information is strictly forbidden.**

GENERAL INSTRUCTIONS

1. Company/Contact Information:

- a. Submit **only** one (1) TSP Worksheet **per** SCAC
- b. List **only** one (1) point of contact (POC) **per** SCAC.
 - (1) If you require additional personnel to receive negotiated solicitation, recommend using org/group email.

2. Company FCRP Registration "Level of Service":

- a. Select only (1) "MODE" - **must** match SCAC registration in FCRP (*found in "Level of Service" section*).
- b. Select only (1) "DOT AUTHORITIES" from the drop-down arrow - **must** match SCAC registration in FCRP (*also found in "Level of Service" section*).

3. Additional Category(s): Select only the category(s) consistent with what is listed in the "Level of Service" section for SCAC registration in FCRP.

- a. Hazmat.
- b. Motor Transportation Protective Services (TPS):
 - (1) **MUST** be "**APPROVED**" in FCRP to select any TPS services.
 - (2) MFTURP-1 ***prohibits*** brokers, freight forwarders and logistics companies from handling or accepting any shipments requiring TPS services.

NOTE: **Only** carriers registered in FCRP as "**Asset Based**" carriers (*Common (FAK) and AA&E*), will automatically be added to the Signature and Tally Record accessorial (675) category. MFTURP-1 ***prohibits*** brokers, freight forwarders and logistics companies ***from handling or accepting any shipments moving with 675 service.***

Email to HQ SDDC Special Requirements at: usarmy.scott.sddc.mbx.negotiations-team@army.mil



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"Trusted Professionals...Delivering Readiness"



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Company/Contact Information:

COMPANY NAME: _____ SCAC: _____

POINT OF CONTACT (Only one person per SCAC): _____

PHONE NUMBER: _____ EXT: _____

TSP EMAIL: _____

Company FCRP Registration "Level of Service":

MODE (Select **ONLY** one): ☐ Motor ☐ Barge/Ocean ☐ Rail

DOT AUTHORITIES (Not DOT #) Click on drop-down arrow and select **ONLY** one:

Additional Categories: (Found in the "Level of Service" section in FCRP)

CLICK **ONLY** THE CATEGORY CONSISTENT WITH YOUR FCRP REGISTRATION

☐ HAZMAT

Motor Transportation Protective Services (TPS) (See MFTURP-1 for descriptions): **MUST be "Approved" in FCRP.**

☐ PSS ☐ DDP ☐ SNS ☐ AA&E ☐ CIS

TSP SIGNATURE: _____

DATE: _____

If any of the provided information changes or you no longer wish to participate in negotiated business, please contact us via the provided email address below, so the necessary adjustments can be made.

Email to HQ SDDC Special Requirements at: usarmy.scott.sddc.mbx.negotiations-team@army.mil