

**Military Surface Deployment and Distribution Command**

**Customer and Carrier Advisory**

**January 05, 2023**

**CA-19-08-16/0057**

**Subject:** Shipment Planning Checklist for Domestic Motor and Rail Shipments

**Purpose:** To inform Department of Defense shippers of new resource available to assist with shipment planning.

**Be Advised:** SDDC Domestic Freight Services has created a Shipment Planning Checklist to assist DOD shippers with shipment planning. This checklist, for use with domestic shipments moving via the Defense Transportation System, is intended to provide guidance that will potentially mitigate additional cost to the government, loss or damage, degradation of safety & security, and/or mission failure due to excessive transit time.

The Shipment Planning Checklist has been posted to the SDDC Public Website. To access, go to <https://www.sddc.army.mil/Pages/default.aspx> and click on Domestic Movement Support, and select Shipment Planning Checklist from the dropdown.

Use of the Shipment Planning Checklist is strictly voluntary. This is not a mandatory form.

The checklist can be printed and completed manually or filled out electronically and signed digitally to save paper.

**POC:** G3 Domestic Freight Services Branch, (618) 220-5914;  
[usarmy.scott.sddc.mbx.g3-domestic-freight-services-branch@mail.mil](mailto:usarmy.scott.sddc.mbx.g3-domestic-freight-services-branch@mail.mil).

**Expiration:** N/A

**Category:** General information