Military Surface Deployment and Distribution Command
Customer/Carrier Advisory
October 31, 2018
CA 18 10 31 0286

Subject: Documentation Requirements Unique to Egypt

Purpose: To provide updated guidance to DOD shippers and Transportation Service Providers/Carriers on customs clearance for cargo entering Egypt using ocean transportation.

Be Advised: New guidance on shipping cargo to Egypt; this advisory supersedes any/all previous guidance prior to the above posted date.

IMPORTANT: Ocean Carrier is responsible to provide a copy of the following:

For Import Cargo: Carrier-provided Commercial Bill of Lading (CBL) must be submitted immediately upon lift from the Port of Embarkation (POE) to the 840th Transportation Battalion S3 to ensure timely clearance of cargo into Egypt. CBL must be sent via e-mail to: usarmy.arifjan.595-trans-bde.mbx.840th-ddst@mail.mil.

Once CBL is received by 840th, an Import Approval will be applied for and issued by the Ministry of Foreign Affairs. The customs process must begin before cargo arrives at Port.

Carrier must ensure the following documents are received from the shipper prior to lift at POE and forwarded immediately to the 840th TB upon receipt:
- ATCMD, DD Form 1384, or DD Form 1149
- Commercial Invoice and Commercial Packing List
- HAZMAT Documents, if applicable

Any shipments for the US Embassy must ensure the CBL reads as follows:
Ship to: American Embassy, 8 Kamal EL-Din Salah St.
Garden City, Cairo, Egypt, ATTN: Ordering Office (state the department) i.e., AMC, DCMA, COE, etc.

Pre-Arrival notice must be submitted to the 840th TB at least 72 hours prior to vessel arrival and uploaded into Lift On Board (LOB) portal per the Universal Services Contract (USC) requirements. Carrier must ensure Pre-arrival information is updated as changes occur prior to vessel arrival.

*NOTE: Pre-Arrival Notice documents will be derived from data uploaded in the LOB Portal. SDDC/Receiving Activity terminal personnel will access the LOB portal to retrieve Pre-Arrival Notice information. As required locally or upon request of SDDC/Receiving Activity/Terminal, Carrier will provide information to support
Customs Clearance via e-mail or LOB Portal.

1. GENERAL INFORMATION

Booking Instructions: All bookings submitted must contain valid consignee points of contact (POC), name and organization, valid e-mail addresses, valid phone numbers (DSN and commercial) in the ETRR assigned fields.

Joint Operations with Egyptian Army: When shipping military cargo to include containers in support of any joint exercise. CBL must state the Exercise Name. See below example:

   Egypt Ministry of Defense, ATTN: Egyptian Army
   Exercise Name: “BRIGHT STAR”

840th TB lead planner contacts Egyptian Military National Service Products Organization (NSPO) agent 21 days prior to vessel arrival with the weight & sizes of equipment. This information will be derived from IBS.

72 hours prior to vessel arrival, the 840th TB lead planner will provide the vessel name, dimensions, and draft of the vessel to the NSPO agent.

2. PORT OF DEBARKATION (POD)

LK1 – ALEXANDRIA (Commercial Port)

Cargo in carrier-owned containers will be booked via LK1 on door terms (carrier-owned containers ONLY for off-loading at container yard):

- All Diplomatic cargo
- Any Class I cargo (dry/refrigerated)

Cargo in government-owned containers will be booked via LK1 on port terms

- All Diplomatic cargo
- Any Class I cargo (dry/refrigerated)

NOTE: There is no free time for reefers. All cargo must be customs cleared prior to vessel arrival at the port and onward movement scheduled to “minimize” build-up of cargo collecting detention time and port storage.

LKC – DEKHEILA (Military Port)

Types of cargo that will be booked via LKCs on port terms:

- Military cargo supporting Joint Training Exercises
- Unit cargo, rolling stock and break-bulk military cargo
- Unit/military cargo shipped in government-owned/leased container or shipper-owned container (SOC) with military markings/flags/paint schemes to include TRICONS, QUADCONs, ISU-90s, etc.
Exercise equipment/Sensitive items must be coordinated 21 days out from arrival with the appropriate dimensional data to ensure onward movement is coordinated with the NSPO agent.

**NOTE:** There is no free time for cargo. All cargo must be customs cleared prior to vessel arrival at the port and onward movement scheduled to “minimize” build-up of cargo collecting detention time and port storage.

**SINAI PENINSULA**

All cargo needing to proceed into the Sinai Peninsula must route their cargo through Israel (Ashdod Port LJ5). Please follow the instructions and contact information below.

**MFO sea shipments should be consigned as follows:**

**Multinational Force and Observers**  
1 Ben Gurion Street, Bnei Brak 5120149, Israel  
Tel: 972-3-6145200  
Attn: Logistics Dept  
Email: wertheim@mfo.org or aaron@mfo.org

**Notify Party on Bill of lading should be as follows:**  
FC/DHL Forwarding Israel  
Ashdod Port, Israel  
Attn: Lior Shefnner  
TEL: 972-8-6220915

Bill of lading must be issued EXPRESS and “In Transit to Sinai Egypt”  
Must appear on the Bill of Lading.

**SHIPPING MILITARY CARGO:** Military Force and Observer Logistics Department need to receive a copy of the bill of lading and detailed packing list including descriptions and value of the cargo. Without these documents MFO cannot release shipment and forward MFO Sinai.

**POCs:** Inquiries must be addressed to the following:  
**840th Transportation Battalion:**  
E-mail: usarmy.arifjan.595-trans-bde.mbx.840th-ddst@mail.mil  
DSN: 318-480-0107, CELL: +965-5098-0747/0922/0612/0535/0913

**US Embassy Cairo & Alexandria**  
E-mail: cairoshippinginbound@state.gov  
Mobile: +20122-217-7632 / +20122-788-1438  
Phone: +203-538-5845 / +202-279-73802  
Fax: +203-547-3198

Expiration: N/A