

SDDC-PP Advisory 15-0016

Date: 19 December 2014

From: SDDC-PP, Scott AFB, IL

To: Department of Defense Personal Property Non-Temporary Storage (NTS) Transportation Service Providers (TSPs)

Subject: NTS INVOICE RECONCILIATION PROJECT TRACKER UPDATE-2

1. Following issuance of SDDC-PP Advisories 14-0104, "NTS INVOICE RECONCILIATION PROJECT" dtd 12 September 2014 and 14-106 "NTS INVOICE RECONCILIATION PROJECT UPDATE", dtd 29 September 2014, numerous questions regarding completion of the "SDDC NTS PRE TSPS Invoice Tracker 10 SEP 2014" continue to be received. This second updated advisory is issued in response to your inquires.

2. **TRACKER SUBMISSIONS:** All NTS Invoice Reconciliation Trackers must be submitted to the following email address: USARMY.SCOTT.SDDC.MBX.PROPERTY@MAIL.MIL with "NTS Invoice Tracker" in the subject line and will be accepted no later than close of business CST on 05 January 2015 for payment consideration.

3. This project is being collectively managed by a team of representatives from SDDC, the DOD Services, Coast Guard, and finance centers.

4. The following information and resources can be found on the SDDC website at www.sddc.army.mil:

- a. SDDC PP Advisory 14-0106, "NTS INVOICE RECONCILIATION PROJECT UPDATE"
- b. SDDC PP Advisory 14-0104, "NTS INVOICE RECONCILIATION PROJECT"
- c. Invoice Tracker Questions & Answers listing
- d. Instructions for completing the SDDC NTS Pre-TSPS

Invoice Tracker dtd 25 Sep 2014

- e. Vendor Registration for MyInvoice
- f. Getting Started in MyInvoice
- g. Setting up Advice of Payment Emails

5. This is a coordinated SDDC, DoD Joint Services, Coast Guard and finance center message.

6. All questions and concerns should be sent via email to USARMY.SCOTT.SDDC.MBX.PROPERTY@MAIL.MIL with "NTS Invoice Tracker Question" in the subject line.

7. This message is approved for release by Chief, Storage Division, HQ SDDC.