

INTERNATIONAL RATE SOLICITATION I-22

CHANGE 2, IS09

Effective (1 APRIL 09)

1. GENERAL: This change will become effective 1 Apr 09, upon inclusion into the International Personal Property Rate Solicitation I-22.

2. CHAPTER I – POLICY

(a) Item 110. Page 1-4. Revised contact numbers.

(b) Item 112 a. Page 1-5. Revised email addresses.

3. CHAPTER IV – TERMS, CONDITIONS, & RULES

Item 448. Page 4-40. Revised Customer Satisfaction Survey paragraph

4. CHAPTER V – SCHEDULE OF RATES AND CHARGES

(a) Item 500. Page 5-7. FLORIDA. Revised rate for SIT 1st Day and W/H for FL JPPSO San Antonio (HAFC).

(b) Item 500. Page 5-15. NEVADA. Revised counties for JPPSO-COS, Colorado Springs, CO (KKFA)

(c) Item 505. Page 5-28. Clarified spelling of HHG's reweigh charge.

(d) Item 506. Page 5-28. Clarified spelling of UB reweigh charge.

(e) Item 508. Page 5-30. Clarified that use of Item Code 508 is only authorized for HHG's shipments.

3. CHAPTER VII – ONE –TIME-ONLY (OTO) PROCEDURES FOR HHG, UB AND BOAT

(a) Item 702 a. Page 7-1. Revised procedures for submitting OTO requests to SDDC.

(b) Item 703 Page 7-4 to 7-5. Revised procedures for Mistakes in Rate Filing.

(c) Item 704 Page 7-5. Added paragraph b. Quality Report required from PPSO's and Embassies.

(d) Appendix A. Page 7A-2. Revised email address.

4. CHAPTER X – SPECIAL SOLICITATION

(a) Item 1003 f. Page 10-2. Changed Appendix V to X.

(b) Item 1004 c. Page 10-3. Revised email address.

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b. Initial rate submissions should be based on the most favorable terms to the Government from a price and service standpoint.

c. It is SDDC's sole intent to solicit responsible rates prepared in accordance with sound business decisions. Rates which would jeopardize financial viability of a Transportation Service Provider are not desired.

d. Individual rates should be constructed to stand alone without regard to rates for other channels. Transportation Service Providers are encouraged to file rates only between those areas where they desire to serve.

e. Filing administrative rates during the initial filing (I/F) period, with no intention to me-too (M/T), only increases workload for all concerned, as rates may be removed during the M/T filing cycle.

f. This solicitation stands alone and is not influenced by prior practices or procedures. It may be modified only by the Assistant Deputy Chief of Staff for Operations, Transportation Services, by letter or electronic means.

Item 108

Release of Cost Data

Proprietary rate and cost data, submitted by Transportation Service Providers upon request of SDDC, is not releasable under the Freedom of Information Act.

Item 109

Transportation Service Provider Correspondence

Transportation Service Providers are prohibited from distributing, or having distributed on their behalf, any international HHG or UB tariffs or tenders to personal property shipping offices (PPSOs). Transportation Service Providers are also prohibited from distributing any correspondence dealing with information in conflict with ITGBL program instructions furnished to PPSOs.

Item 110

Sources of Assistance

In the event of problems or questions relative to these instructions, PPSOs should first contact SDDC or designated representative overseas. Problems not resolved at these levels will be elevated to SDDC.

AREA	OFFICE	DSN	COMMERCIAL
SDDC-Pacific	SDPP-PO-P	456-3741	(808) 656-3741
SDDC-Europe	SDPP-PO-E	314-421-4088	011-49-711-729-4088
SDDC-Scott AFB	SDPP-PO(Rates)	220-5778	618-220-5778
	SDPP-PO(Operations)	770-5484	618-220-5484

Item 111

Recommendations

Recommendations for proposed changes are welcome and will be considered for future application. PPSO recommendations may be forwarded to SDDC, ATTN: SDDC-PPP-PO or designated SDDC representative overseas.

Item 112

ELECTRONIC SUBMISSION OF ALL CORRESPONDENCE

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a. All correspondence submitted to SDDC's Personal Property Division, Operations and Analysis Branch, Rates Team as required or requested by this solicitation, shall be by electronic means. Correspondence pertaining to the ITGBL Program shall be emailed to sddc.safb.ppintlrte@us.army.mil. Correspondence pertaining to the international OTO Program shall be emailed to sddc.safb.ototenders@us.army.mil.

b. "Electronic means" is interpreted as the non-paper transmission and receipt of correspondence. Facsimile or "fax" means of transmission and receipt is no longer acceptable.

c. Electronic reproduction of the forms contained in this solicitation shall be the responsibility of the Transportation Service Provider. All forms in this solicitation used for the electronic transmission of required data must be received by SDDC exactly as shown herein.

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Claims for additional transportation or additional accessorial charges over and above those originally assessed by the Transportation Service Provider and paid for by the Government will be presented first to the disbursing office of the military agency which paid the original bill. The claims will contain a full explanation as to the reasons why they are being presented and state specifically the amount claimed. Disputes arising out of such undercharge claims or overcharge claims by the Government against the Transportation Service Provider, not otherwise settled to the satisfaction of either party, will be made the subject of correspondence directly between the Transportation Service Provider, and SDDC or GSA or both, or will be the subject of a discussion between the parties stated above within 60 days after either party makes such a request. The failure of the parties to reach an agreement or eliminate the dispute under the procedure will in no way preclude either party from subsequently exercising the legal and administrative remedies otherwise available, providing that no suit filed by the Transportation Service Provider will be prosecuted to trial before exhaustion of the administrative remedies described above.

Item 448 *Customer Satisfaction Surveys*

SDDC will survey members at the completion of each of their moves. These Customer Satisfaction Surveys will determine members' satisfaction with Transportation Service Providers services at origin, destination, and their overall satisfaction with the Transportation Service Providers performance. SDDC will use the results of these surveys to determine a Performance Score for each Transportation Service Provider in the Defense Personal Property Program. Each Transportation Service Provider's Customer Satisfaction Survey Score will be part of the Defense Personal Property Program's traffic distribution methodology. TQAP procedures will continue for shipments moving in accordance with this solicitation.

Item 449 *Military Shipment Label, DD Form 1387 Requirement for Code T Shipments*

Origin agents are responsible for preparing and attaching a DD Form 1387 (Military Shipping Label - MSL) in accordance with the Defense Transportation Regulation (DTR, 4500.9R) including the requirement for linear and two dimensional (2D bar coding). The 2D MSL bar code will be in accordance with Materials Handling Standard MH10.8.2. Please refer to Item 1103 for Code J 2D MSL requirements.

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**GEOGRAPHIC APPLICATION OF RATES AND SCHEDULES
FOR THE ADDITIONAL SERVICES**

				ITEM	ITEM
	ITEM			518	ITEM
	502	ITEM	SIT	SIT	520
	LABOR	534	1 ST	EA ADDL	SIT
REG	O/T	L/C	DAY	DAY	W/H SCH
[LAA]	[LAA]	[SEE]	[STR]	[STR]	[STR] [PDS]
(502A)	(502B)	(534A)	(518B)	(518A)	(518D) (520A)

Adams, Alamosa, Arapahoe, Archuleta, Baca, Bent, Boulder, Chaffee, Cheyenne, Clear Creek, Conejos, Costilla, Crowley, Custer, Delta, Denver, Dolores, Douglas, Eagle, El Paso, Elbert, Fremont, Garfield, Gilpin, Grand, Gunnison, Hinsdale, Huerfano, Jackson, Jefferson, Kiowa, Kit Carson, Lake, La Plata, Larimer, Las Animas, Lincoln, Logan, Mesa, Mineral, Moffat, Montezuma, Montrose, Morgan, Otero, Ouray, Park, Phillips, Pitkin, Prowers, Pueblo, Rio Blanco, Rio Grande, Routt, Saguache, San Juan, San Miguel, Sedgwick, Summit, Teller, Washington, Weld, Yuma

CONNECTICUT

JPPSO-NE, Chelmsford, MA (AGFM) Hartford, Litchfield, Middlesex, New Haven, New London, Tolland, Windham	25.19	33.39	B	2.03	.13	4.25	L
USMA West Point, NY (DCAT) Fairfield	28.38	38.06	D	2.48	.16	5.45	O

DELAWARE

JPPSO-NE, Chelmsford, MA (AGFM) Kent, New Castle, Sussex	24.53	30.20	B	1.58	.12	4.12	I
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DISTRICT OF COLUMBIA

JPPSOWA, Fort Belvoir, VA (BGAC) District of Columbia	20.74	27.17	A	1.70	.12	3.52	J
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FLORIDA

*JPPSO San Antonio (HAFC) Bay, Brevard, Calhoun, Charlotte, Citrus, De Soto, Franklin, Gadsden, Glades, Gulf, Hamilton, Hardee, Hernando, Highlands, Hillsborough, Holmes, Indian River, Jackson, Jefferson, Lafayette, Lake, Leon, Liberty, Madison, Manatee, Martin, Okaloosa, Okeechobee, Osceola, Orange, Osceola, Pasco, Pinellas, Polk, Saint Lucie, Sarasota, Seminole, Sumter, Suwannee, Taylor, Volusia, Wakulla, Walton, Washington	18.32	23.71	C	1.58	.12	4.33	F
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*CONV inbound shipments placed into SIT will utilize the rates from HAFC.

Fleet & Industrial Supply Center, Jacksonville, FL (CNNQ)	15.40	20.19	C	1.43	.11	3.36	D
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**GEOGRAPHIC APPLICATION OF RATES AND SCHEDULES
FOR THE ADDITIONAL SERVICES**

	ITEM 502 LABOR REG O/T		ITEM 534 L/C	SIT 1 ST DAY	ITEM 518 SIT EA ADDL DAY	ITEM 520 SIT P/D W/H SCH
	[LAA] (502A)	[LAA] (502B)	[SEE] (534A)	[STR] (518B)	[STR] (518A)	[STR] [PDS] (518D) (520A)
NEBRASKA						
Fort Leavenworth, KS (KPAT) Johnson, Nemaha, Pawnee, Richardson	12.32	16.06	B	1.15	.10	2.07 B
JPPSO-COS, Colorado Springs CO (KKFA) Adams, Antelope, Arthur, Banner, Blaine, Boone, Box Butt, Boyd, Brown, Buffalo, Burt, Butler, Cass, Cedar, Chase, Cherry, Cheyenne, Clay, Colfax, Cuming, Custer, Dakota, Dawes, Dawson, Deuel, Dixon, Dodge, Douglas, Dundy, Fillmore, Franklin, Frontier, Furnas, Gage, Garfield, Garden, Gosper, Grant, Greeley, Hall, Hamilton, Harlan, Hayes, Hitchcock, Holt, Hooker, Howard, Jefferson, Kearney, Keith, Keya Paha, Kimball, Knox, Lancaster, Lincoln, Logan, Loup, McPherson, Madison, Merrick, Morrill, Nance, Nuckolls, Otoe, Perkins, Phelps, Pierce, Platte, Polk, Red Willow, Rock, Saline, Sarpy, Saunders, Scotts Bluff, Seward, Sheridan, Sherman, Sloux, Stanton, Thayer, Thomas, Thurston, Valley, Washington, Wayne, Webster, Wheeler, York	24.31	29.76	D	1.47	.11	3.78 J
NEVADA						
JPPSO-COS, Colorado Springs CO (KKFA) Clark, Lincoln, Nye (South of US Rt. 6),	30.86	39.71	B	1.70	.12	4.52 K
NAS Fallon, NV (JANL) Carson City, Churchill, Douglas, Elko, Esmeralda, Eureka, Humboldt, Lander, Lyon, Mineral, Nye (North of US Rt. 6), Pershing, Storey, Washoe, White Pine	21.67	29.32	D	1.58	.12	4.52 H
NEW HAMPSHIRE						
JPPSO-NE, Chelmsford, MA (AGFM) Belknap, Carroll, Cheshire, Grafton, Hillsborough, Merrimack, Rockingham, Strafford, Sullivan	15.13	20.08	D	1.86	.13	4.52 L
NEW JERSEY						
Fort Hamilton, NY (DBAQ) Bergen, Essex, Hudson, Morris, Passaic, Sussex, Union	22.72	33.44	D	2.13	.15	4.98 N
*JPPSO-NJ, Fort Dix, NJ (APAT) Atlantic, Burlington, Camden (East of Turnpike), Cape May, Cumberland, Gloucester, Hunterdon, Mercer, Middlesex, Monmouth, Ocean, Salem, Somerset	24.53	30.20	D	1.91	.15	4.98 K
*AONL/AOAC inbound shipments placed into SIT will utilize the rates from APAT.						
Naval Inventory Control Point,	18.32	26.18	C	1.82	.13	3.52 K

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NOTE 3: Other than regular working hours is defined as follows:

- (a) Between 5 p.m. and 8 a.m., except Saturdays, Sundays, and holidays.
 - (b) During any hour on Saturday.
 - (c) During any hour on Sunday.
 - (d) During any hour on officially declared foreign national, U.S. national or state holidays, except such charges apply on state holidays ONLY when service is rendered within that State on such holiday.
- c. The above provisions apply to HHG and UB except the charge for UB will be \$14.25 (504B) per shipment for either a pickup or delivery. (Minimum weight has no bearing on UB.)

Item 505 [WTV]

Reweigh - HHG

(505A) - Reweigh - HHG

a. The Transportation Service Provider will reweigh the shipment prior to delivery when requested to do so by the PPSO. The lower of the two net scales weights will be used for determining transportation charges. The reweigh charge of sixty-dollars and thirty three cents (\$60.33), (505A) will be payable for the service only when one of the following conditions are met:

- (1) Reweigh net scale weight is the same as or more than initial net scale weight.
- (2) The reweigh net weight is less than initial net weight and within the following tolerances:
 - (a) One hundred (100) pounds of the initial net weight for shipments weighing 5,000 pounds or less.
 - (b) Two (2) percent of the initial net weight for shipments weighing more than 5,000 pounds.

b. Reweigh provisions are not applicable when constructive weight is used in accordance with Chapter IV.

c. Shipments originating in Korea from places other than Osan, Yongsan, Taegu (20th Support Group), and Kunsan AB must be reweighed at destination. The destination weight will apply and there will be no cost to the Government for the reweigh.

Item 506 [WTV]

Reweigh - UB

(506A) - Reweigh - UB

a. The Transportation Service Provider will reweigh the shipment when requested to do so by the PPSO. The lower of the two gross scale weights will be used for determining transportation charges. The reweigh charge of twenty-seven dollars and seventeen cents (\$27.17), (506A) will be payable for the service only when one of the following conditions is met:

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When cartons of more than 1-1/2 cubic feet are used and no rate is shown for the size carton used, charges will be based on the rate for the next lower size carton shown.

Cubic content must be shown on all cartons.

WARDROBE CARTON, not less than 10 cubic feet	Each	None
CONTAINERS OR CRATES, specifically designated for mirrors, painting, glass or marble tops and similar fragile articles. Gross measurement of specially designed container or crate.	Cu. Ft. or fraction thereof	.75
Minimum charge per specially designed container or crate	Each	2.15 (507I)

Item 508 [SCD]

Crates/Special Containers- HHG Only

- (508A) - Minimum charge
- (508B) - Special containers/crates internal
- (508C) - Special containers/crates - external
- (508D) - Member containers/crates - regular labor
- (508E) - Member containers/crates - overtime labor
- (508F) - Member containers/crates - Sunday/holiday labor - Alaska only
- (508G) - Corrugated Carton for Flat Panel Television

Billing Note 1: Subitem 508B is subject to a minimum charge when billing for the construction of containers or crates that will fit into type 2 containers. Each crate/container should be billed separately.

Billing Note 2: If Transportation Service Providers utilize crates retained by the member from a previous move, use the applicable labor rates contained in Item 502 when billing for regular labor services under subitem 508D, overtime labor services under subitem 508E, or Sunday/holiday labor services (Alaska only) under subitem 508F.

a. Compensation to the Transportation Service Provider is authorized for construction of crates/containers necessary for safe transit of motorcycles, mopeds, mini-bikes and items of unusual nature such as but not limited to, hang gliders, sailboards, hot tubs, slate pool tables, marble/glass table tops and certain grandfather clocks (protruding glass faces), etc.

b. External shipping containers (FED SPEC PPP-B 601) are authorized for items that will not fit into standard HHG shipping containers.

(1) Compensation: \$9.15 (508C) per cubic foot, no minimum charge. TSP's must bill the actual cubic foot dimensions. No rounding of cubic dimensions is allowed.

(2) Container becomes property of the Government.

c. Internal crates (MIL SPEC MIL-C-53950, TYPE 1, STYLE B) are authorized for items that will fit into standard HHG shipping containers but require additional protection for safe transit.

(1) Compensation: \$12.59 (508A) per crate or \$5.58 (508B) per cubic foot, whichever is greater. TSP's must bill the actual cubic foot dimensions. No rounding of cubic dimensions is allowed.

(2) Crates remain the property of service member.

d. This item does not apply to rug or sofa boxes.

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CHAPTER VII - ONE-TIME-ONLY (OTO) PROCEDURES FOR HHG, UB AND BOAT

Item 700

Purpose

These instructions provide procedures for the competitive solicitation of OTO rates for personal property shipments (HHG and UB).

Item 701

Criteria for Use of OTO Rates

OTO procedures will apply under the following conditions:

- a. When origin to destination rates are not solicited under the ITGBL program.
- b. When a shipment is diverted to or from a point for which there is no rate available.
- c. When a shipment requires conversion, i.e., from Code 4 to Code 5 service or from Code 7 to Code 8 service, due to strike or other conditions which impedes timely service and the Transportation Service Provider to which the shipment was tendered does not offer alternate rates in the converted service.
- d. When a shipment requires reshipment under conditions specified in Chapter V of this solicitation.
- e. When a Transportation Service Provider accepts shipment on a channel where it has no effective rate on file, acceptance constitutes an agreement by the Transportation Service Provider to perform the transportation services at a rate negotiated under these procedures. If there is a SDDC-accepted rate on file for the channel, then the low rate on file will be the negotiated rate.
- f. Under certain circumstances, SDDC may agree to terminate the shipment, especially when the shipment remains at origin or has not proceeded beyond the port of embarkation. However, when termination is approved, the Transportation Service Provider agrees to reimbursement only for costs incurred to the point of termination, as contained in Chapter V of this solicitation.
- g. When the **boat** will not fit into a standard size overseas container. However, the OTO boat request will not be for small boats such as canoes, kayaks, or rowboats. These small boats will be crated utilizing Item 508 of the rate solicitation and then moved with the member's shipment under the SFR.
- h. A personal watercraft such as a Jet Ski and/or its associated trailer exceeding 14 feet is shipped under BOTO procedures.

Item 702 ***Procedures***

The following procedures are applicable to OTO rates.

a. When one of the above criteria to use OTO exists, the PPSO will submit all necessary information to solicit an OTO rate. At this time, **this information will be submitted via TOPS. If a shipping location does not have TOPS availability, that shipping location shall submit their OTO request to SDDC Europe or SDDC Pacific NLT 20 days prior to the pickup date requested by the shipper. Requests submitted to SDDC Europe/Pacific must conform to the message format in Appendix 7C-1 and 7D-1. Requests submitted via email to SDDC HQ Scott AFB, via facsimile, or not conforming to the format in this chapter will not be accepted for processing.**

b. PPSOs will provide routing instructions for Codes 5 and T shipments. This routing will be included in the solicitation to Transportation Service Providers. In the event a shipment is offloaded at a port other than the port designated, the provisions covering alternate ports will apply.

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c. SDDC will solicit rate proposals from ITGBL Transportation Service Providers approved to participate in the OTO program (domestic TSPs may participate in between Alaska and CONUS shipments). Only approved Transportation Service Providers may submit bids. Bids submitted without proper approval will be rejected. Transportation Service Providers requesting OTO approval must submit the following documentation:

(1) A statement that the Transportation Service Provider has completed 12 months of continuous service as a DOD-approved ITGBL Transportation Service Provider. Transportation Service Provider must have had a satisfactory performance during the 12-month period. Satisfactory ITGBL performance is defined as a satisfactory TQAP score for the most recent 6-month performance cycle (April 1 to September 30 or October 1 to March 31) at no less than 90 percent of total installations serviced.

(2) A list of codes of service for which the Transportation Service Provider is requesting approval.

(3) A list of countries in which the Transportation Service Provider would like to participate, enclosing the name(s) and location of agent(s) for each country. Agents located outside of CONUS, Alaska, Hawaii, and controlled rate areas listed in Item 300 need not be DOD-approved. This does not restrict the Transportation Service Provider to use only the agent(s) listed. Transportation Service Providers are required to submit changes when applicable.

(4) A copy of the Transportation Service Provider's standard operating procedures (tracing and traffic management procedures) used to process international OTO shipments.

(5) Telephone numbers at which key employees can be reached during nonworking hours in case of an emergency. These numbers will be utilized in case of emergency situations, such as an embassy evacuation. This is a voluntary requirement; however, Transportation Service Providers who cannot be contacted on short notice may not be able to submit their bids in a responsive manner.

(6) To minimize the Government's administrative costs in the operation of the OTO program, such as costs associated with electronic transmission of requests for bids to Transportation Service Providers and to remain active on the bidders mailing list, approved Transportation Service Providers must submit a minimum of three bids each 90 days. This three-bid rule only applies to areas in the OTO program where the Transportation Service Provider has agreed to serve and where there have been rates solicited.

d. OTO rate requests will be solicited via the SDDC Homepage each government workday. Transportation Service Providers desiring additional information may contact SDDC-PPP-PO, by calling **(618) 220-5453**

e. Bids will be submitted to SDDC-PPP-PO only via the SDDC Homepage. Bids will be submitted within time specified in the OTO solicitation. Bids must be error free, cannot be withdrawn, or corrected subsequent to the deadline, and must be offered prior to the deadline. If you are experiencing problems with your transmission, please contact SDDC-PPP-PO before the bid deadline set forth in the specific OTO shipment solicitation. Bids received after the deadline will be considered nonresponsive and will not be considered. Uniform tenders are not desired and will not be submitted unless specifically requested pursuant to paragraph h below. Bids will include whether American flag or foreign flag service will be provided. When a Transportation Service Provider utilizes foreign flag service or American flag service which is used in conjunction with a foreign flag feeder, the Transportation Service Provider must identify the foreign flag portion in their bid. Acceptance of a bid with foreign flag routing from SDDC does not grant foreign flag approval. Air shipments moving between overseas areas are exempt from having to obtain a foreign flag certificate. Foreign flag approval must be obtained when (1) the use of an aircraft of United States registry will not provide the required service during any segment of the routing to or from the United States or (2) the use of a U.S. flag ocean vessel will not provide the required service on shipments to, from, and between all overseas ocean ports with no exception.

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f. SDDC will evaluate all competitive bid offers received from Transportation Service Providers as well as alternative shipping procurement methods. When the OTO method is selected, the Transportation Service Provider offering the lowest overall responsive bid will be notified of the offer of the shipment award. Submission of a bid by TSPs via the web based system binds the Transportation Service Provider to a rate commitment. The Transportation Service Provider must acknowledge an offer of a shipment award by providing the tender number, origin agent, and destination agent within 24 hours of award notification by SDDC. The Transportation Service Provider must confirm its bid with an OTO uniform rate tender to SDDC within 21 days of the award notification. The uniform OTO rate tender must be prepared precisely as specified in Appendix A for HHG and UB and Appendix D for boats to this chapter. Deviations are not permitted. Deviations, differences between the uniform rate tender and the rate provided, and/or errors will cause the uniform tender to be returned to the Transportation Service Provider for correction and resubmission. All rates for OTO shipments awarded by SDDC shall be subject to audit by the General Services Administration.

g. A uniform tender shall be prepared using the electronic form located within this solicitation. The uniform tender format is designed to promote speed and orderliness in the handling of tenders. Variance from its terms, sequence, or numbering may result in the delay in the processing of tenders. Except as otherwise instructed, completed rate tenders and supplements must be sent via e-mail to sddc.safb.OTOtenders@us.army.mil. SDDC reserves the right, subsequent to the notification of the Transportation Service Provider of the acceptance of the rate proposal and while awaiting the submission of the uniform tender, to notify the transportation office based on the rate information provided in the rate offer. The Transportation Service Provider will include use of foreign flag service and the AMC/SDDC authorization number on the tender.

h. Bid proposals and uniform tenders submitted in response to OTO rate solicitations will be filed by the stated deadlines and shall be a response to the exact terms, conditions, and procedures specified. This procedure stands alone, is not influenced by prior practices or procedures, and will not be subject to modification prior or subsequent to the deadlines and acceptances stipulated unless specifically modified by SDDC, ATTN: SDDC-PP-PO, for the benefit of all parties by letter or telegram prior to the solicitation deadline. TSPs are solely responsible for ensuring strict conformity to filing deadlines and terms and conditions outlined herein. SDDC reserves the right to reject any or all offers, waive informalities and minor irregularities in offers received, decline usage of any rate tender, resolicit rates, or withdraw and reaward shipments for cause, as required.

i. All awarded rates submitted in response to this solicitation will be available on SDDC's personal property website following the acceptance. The controlling PPSO will not be furnished a copy of the accepted tenders.

j. Although no guarantee is expressed or implied, SDDC considers the rates submitted by TSPs to be proprietary in nature, and SDDC will make every effort to protect the confidentiality of rates submitted in response to solicitations prior to the deadline established.

k. When the web based system is inoperative, SDDC may solicit and receive rates by telephone. When this occurs, the procedures applicable to electronic solicitations and responses will remain unaltered except that telephonic communications will be substituted for electronic communications.

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Item 703

Mistake in Rate Filing

a. The solicitation and awarding of OTO shipments is considered a sealed bidding process. Transportation Service Providers are responsible for the proper research, coordination, and accurate submission of their OTO bids. Once an OTO shipment is awarded, the Transportation Service Provider will not be allowed to change or withdraw its bid by claiming a mistake in rate filing except as provided in paragraph (b) and (c) of this Item. Mistakes based on administrative errors, improper calculations, errors in judgment, and using the wrong transportation data (e.g. failure to take weight fluctuation into consideration) shall not constitute a mistake in rate filing.

b. When the awarded Transportation Service Provider provides clear and convincing evidence that (1) a mistake is based on false Government information affecting the character of the shipment; or (2) the mistake was so obvious that the Government should have had notice of the mistake prior to award. In such circumstances, then SDDC may allow withdrawal of a TSP bid, consider a TSP request for revision of a bid, or resolicit bids. A Transportation Service Provider's request to withdraw or revise its bid based on a mistake in rate filing must be submitted to SDDC no later than 5 business days prior to pickup of the shipment or 72 hrs after the premove survey, whichever is earlier. SDDC will make the decision to disapprove or approve a TSP's request for a rate revision or re-solicit bids for the shipment. Any allowed adjustments will be indicated on the corrected OTO tender. The provisions of Items 703a and 703b shall be subject to the terms and conditions set forth in Item 703c.

c. All OTO TSP bids should be made with the understanding that solicitations are made based on estimated weights. PPSOs shall utilize all due diligence to properly estimate the weight of the shipment prior to SDDC's solicitation of rates from TSP's on an OTO shipment. Nevertheless, TSP's acknowledge that they are submitting bids based upon an estimated weight, and that variances between the estimated weight and actual weight will most likely occur. In no event shall TSPs be permitted to claim any mistake in rate filing as described in Item 703 a and b where a differential between the estimated weight and actual weight of the shipment does not exceed the percentile differences below. All TSP requests for rate revisions will be denied unless the differentials between the estimated weight and the actual weight exceed the limits below:

1. Greater than a 35% negative weight difference for HHG shipments with estimated weights up to 7,000lb
2. Greater than a 45% negative weight difference for HHG shipments with estimated weights greater than 7,001lbs
3. Greater than a 35% negative weight difference for UB shipments with estimated weights up to 500 lbs
4. Greater than a 40% negative weight difference for UB shipments with estimated weights greater than 501lbs
5. Greater than a 5% positive weight difference or less than a 10% positive weight difference for all HHG and UB shipments

***SDDC will not review a request for rate revision that does not exceed the weight differential thresholds set forth above. Any request for a rate revision bid shall be subject to SDDC approval. SDDC reserves the right to reject any revised bid, to resolicit for bids, or to withdraw the shipment. Rates shall fully incorporate any differential between estimated and actual weights that do not exceed the differentials set forth above.

***Requests for submission of a revised rate due to a differential between the estimated weight and the actual weight will only be considered when all of the following conditions are met:

1. upon pre-move survey, it is determined that the new estimated weight exceeds the thresholds delineated above (e.g. either decreases more than, or increases by, the percentage differentials set forth above)
2. a request to withdraw or correct a bid is submitted to SDDC no later than 5 business days prior to pickup of the shipment or within 72 hrs after the premove survey, whichever is earlier.
3. SDDC has been provided with a copy of an original certified weight ticket that validates that the above weight differentials have been exceeded

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4. Upon request, SDDC is provided with a detailed line item breakdown of all expenses associated with the shipment and justification for the rate revision

NOTE 1: All rate revision requests that meet the above criteria will be held and a final decision will NOT be made until SDDC has been provided with copies of original certified weight tickets that validate the above weight differentials. Any rate revision must be submitted to sddc.safb.rates@us.army.mil for review and approval prior to the shipment being approved for transportation. If the actual weight tickets do not validate the above differentials the request will be denied. SDDC reserves at all times the right to terminate the shipment at origin, and resolicit rates based upon the certified actual weight.

NOTE 2: All bids must factor in all agent/carrier imposed minimums.

NOTE 3: In addition, bids submitted by TSPs for OTO shipments shall incorporate any and all costs for delivery to a destination within a 30 mile radius from the destination designated on the government bill of lading at no additional cost to the government, given that the nature of an OTO shipment can ordinarily involve situations where the shipper lacks an available residence address within the destination country at the time and point of origin of the shipment (e.g., the Embassy may be the location to contact the shipper in the destination country but not the final delivery address). For direct deliveries with delivery further than 30 miles from the location indicated on the GBL and in the rate solicitation, compensation will be based on Item 526 and 530 of this solicitation. Any determination for additional compensation for delivery out of SIT is limited to that indicated in Items 520, 521, and 530 and shall in no event be based on distances measured from the original point of origin to the actual delivery location.

Item 704

Quality Assurance Reports

a. RDD Report

Transportation Service Providers participating in the OTO program will be required to provide an RDD status report of all shipments that will miss the RDD. Reports are requested the first work day of each week to SDDC, ATTN: SDDC-PP-PO, Quality Assurance Team at sddc.safb.ppperf@us.army.mil. This report will reflect shipment information in the following format:

OTO Number	Member's Name	RDD	Est. Del. Date	Current Location	Remarks
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This report, which must be submitted via e-mail transmission, must provide information on all shipments not arrived at the destination location or cleared by the PPSO/GSO for storage. Definitions are as follows:

- a. OTO Number: SDDC OTO or DPS generated number.
- b. Member's Name: Last name, first name of the member.
- c. Est. Del. Date: Transportation Service Provider's estimated delivery date to destination PPSO/GSO.
- d. Current Location (three categories): 1- origin PPSO/GSO area; 2 - intransit via transport;
3 - destination PPSO/GSO area.
- e. Remarks: Problems; unusual delays; why shipment will miss the RDD; waiting clearance for use of foreign flag, etc.

b. Quality Report

If PPSOs, Embassies, or any affected party has information on quality assurance related failures that occur in conjunction to OTO shipments they should send that information, along with all pertinent details, to SDDC, Quality Assurance Team at sddc.safb.ppperf@us.army.mil. The email shall indicate the SDDC OTO number on the subject line along with the GBL number, shipper's name, pickup, delivery, current disposition, and a description of any existing issues so that SDDC can review for possible action.

APPENDIX 7A-1

INTERNATIONAL PERSONAL PROPERTY RATE SOLICITATION I-22

INTERNATIONAL UNIFORM TENDER OF RATES AND/OR CHARGES FOR TRANSPORTATION SERVICES		
1. COMMODITY/CODE/NAME SSN UB CODE 8 DOE, JOHN 000-00-0000	2. TENDER NO./SUPPLEMENT NO./CANCELLATION NO. (AS APPLICABLE) ABCD-02	
3. ORIGIN ALEXANDRIA, VIRGINIA	4. ISSUE DATE 01 OCTOBER 2001	5. EXPIRATION DATE 31 DECEMBER 2001
6. DESTINATION RABAT, MOROCCO	7. EFFECTIVE DATE SDDC ACCEPTANCE	8. TRANSPORTATION SERVICE PROVIDER FILE NUMBER (OPTIONAL) 0002
9. ISSUING TRANSPORTATION SERVICE PROVIDER ABCD TRANSFER		9b. SCAC ABCD
CERTIFICATION		
<p>I AM/(WE ARE) AUTHORIZED TO AND DO HEREBY OFFER ON A CONTINUING BASIS TO THE UNITED STATES GOVERNMENT, HEREINAFTER CALLED THE GOVERNMENT, PURSUANT TO SECTION 10721 OF THE INTERSTATE COMMERCE ACT OR OTHER APPROPRIATE AUTHORITY, THE TRANSPORTATION SERVICES HEREIN DESCRIBED, SUBJECT TO THE TERMS AND CONDITIONS HEREIN STATE. THE PROPERTY TO WHICH RATES HEREIN APPLY MUST BE SHIPPED BY OR FOR THE GOVERNMENT ON (1) GOVERNMENT BILLS OF LADING, (2) COMMERCIAL BILLS OF LADING ENDORSED TO SHOW THAT SUCH BILLS OF LADING ARE TO BE EXCHANGED FOR GOVERNMENT BILLS OF LADING AT DESTINATION, OR (3) COMMERCIAL BILLS OF LADING ENDORSED WITH THE FOLLOWING LEGEND: "TRANSPORTATION HEREUNDER IS FOR THE GOVERNMENT AND THE ACTUAL TRANSPORTATION COST PAID TO THE TRANSPORTATION SERVICE PROVIDER(S) BY THE SHIPPER OR RECEIVER IS TO BE REIMBURSED BY THE GOVERNMENT."</p>		
11. RATE(S) OR CHARGE	12. MINIMUM WEIGHTS	13A. ROUTE(S)
\$75.00	100	
13b. FOREIGN FLAG CERTIFICATION		
FROM: PARIS, FRANCE		
TO: RABAT, MOROCCO		
AUTHORIZATION NO: 1349874		
14. ACCESSORIAL SERVICES		
<p>ANY ADDITIONAL SERVICES WILL BE FURNISHED BY THE TRANSPORTATION SERVICE PROVIDER ON REQUEST OF THE SHIPPER AT THE RATES OR CHARGES SPECIFIED IN THE APPLICABLE SOLICITATION AND WILL BE IN ADDITION TO THE RATES OR CHARGES SHOWN IN ITEMS 11 AND 12. SUCH REQUESTS MUST BE SHOWN ON THE BILL OF LADING OR DD FORM 619 AND CERTIFIED BY THE PERSON REQUESTING SAME.</p>		
[FOR SDDC USE ONLY]		

15. LAWFUL PERFORMANCE: OPERATING AUTHORITIES		
IN MAKING THIS TENDER, THE TRANSPORTATION SERVICE PROVIDER(S) REPRESENT(S) TO THE GOVERNMENT THAT THE SERVICES WILL BE PERFORMED IN ACCORDANCE WITH APPLICABLE, FEDERAL, STATE, AND MUNICIPAL LAWS AND REGULATIONS AND THAT THE TRANSPORTATION SERVICE PROVIDER(S) POSSESS(ES) THE REQUIRED OPERATING AUTHORITY TO TRANSPORT THE COMMODITY FROM, TO, OR BETWEEN THE PLACES HEREIN SET FORTH, AS EMBRACED IN THE FOLLOWING DOCKETS, PERMITS, OR TEMPORARY OPERATING AUTHORITIES.		
16. CHARGES AND ALLOWANCES		
EXCEPT AS OTHERWISE PROVIDED HEREIN, SHIPMENTS MADE UNDER THE PROVISIONS OF THIS TENDER ARE ENTITLED TO SUCH ADDITIONAL SERVICES AND PRIVILEGES AS ARE PROVIDED IN THE INTERNATIONAL RATE SOLICITATION, SUBJECT TO THE CHARGES, ALLOWANCES, AND RULES APPLICABLE TO SUCH SERVICES.		
17. PAYMENT		
THE TRANSPORTATION SERVICE PROVIDER SHALL BILL THE GOVERNMENT ON STANDARD FORM 1113, APPROPRIATELY SUPPORTED AND SHALL SUBMIT SAID BILL TO THE PAYING OFFICE SHOWN ON THE GOVERNMENT BILL OF LANDING.		
18. REFERENCES		
WHERE REFERENCE IS MADE IN THESE TENDER OR THE INTERNATIONAL RATE SOLICITATION, SUCH REFERENCE SHALL BE DEEMED TO DEEMED TO INCLUDE SUPPLEMENTS OR AMENDMENTS THERETO OR ISSUES THEREOF, UNLESS OTHERWISE SPECIFIED HEREIN.		
19. CANCELLATION OR MODIFICATION OF TENDER		
THIS TENDER MAY BE CANCLED BY THE TRANSPORTATION SERVICE PROVIDER(S) BY SUPPLEMENT ON 60 OR 90 DAYS WRITTEN NOTICE. CANCELLATION WILL NOT APPLY TO SHIPMENTS MADE (TO INCLUDE SHIPMENTS BOOKED PRIOR TO PICKUP DATE) FROM ORIGINAL POINT OF SHIPMENT BEFORE EFFECTIVE DATE OF SUCH NOTICE AND EXCEPT AS TO ANY ACCRUED RIGHTS AND LIABILITIES OF EITHER PARTY HEREUNDER CANCELLATION MY BE ACCOMPLISHED UPON SHORTER NOTICE BY MUTUAL AGREEMENT OF THE PARTIES CONCERNED.		
20. FILING WITH REGULATORY BODIES		
TRANSPORTATION SERVICE PROVIDER(S) CERTIFIES (CERTIFY) THAT, WHERE REQUIRED, THE REQUISITE NUMBER OF COPIES OF THIS TENDER IS BEING FILED CONCURRENTLY WITH THE SURFACE TRANSPORTATION BOARD IN ACCORDANCE WITH SECTION 10721 OF THE COMMERCE ACT, OR WITH OTHER REGULATORY AGENCIES, AS APPROPRIATE.		
21. ALTERNATIONS: VOLUME OF TRAFFIC		
THIS TENDER WILL NOT APPLY WHERE CHARGES ACCRUING HEREIN EXCEED CHARGES OTHERWISE APPLICABLE FOR THE SAME SERVICE. RECEIPT OF THIS TENDER SHALL NOT BE CONSTRUED AS A GUARANTEE BY THE GOVERNMENT OF ANY PARTICULAR VOLUME OF TRAFFIC HEREIN DESCRIBED.		
22. ALTERNATIONS: VOLUME OF TRAFFIC		
SIGNATURE(S) OF PART(IES) REPRESENTING TRANSPORTATION SERVICE PROVIDER(S): BY OFFERING RATES FOR SERVICES TO THE UNITED STATES GOVERNMENT, THE UNDERSIGNED TRANSPORTATION SERVICE PROVIDER OFFICIAL CERTIFIES THE UNDERSTANDING AND CONTINUED COMPLIANCE WITH THE PREVIOUSLY EXECUTED CERTIFICATION OF INDEPENDENT PRICING, WHICH IS INCORPORATED HERETO BY REFERENCE. THE EXECUTED CERTIFICATION OF INDEPENDENT PRICING IS ON FILE IN THE TRANSPORTATION SERVICE PROVIDER'S QUALIFICATION FILE AS AN ATTACHMENT TO THE TRANSPORTATION SERVICE PROVIDER'S TENDER OF SERVICE.		
ISSUING TRANSPORTATION SERVICE PROVIDER <p style="text-align: center;">ABCD TRANSFER (ABCD)</p>	PARTICIPATING TRANSPORTATION SERVICE PROVIDER 	PARTICIPATING TRANSPORTATION SERVICE PROVIDER
BY (SIGNATURE AND TITLE OF AUTHORIZED OFFICER OR AGENT) <p style="text-align: center;">SIGNATURE</p>	BY (SIGNATURE AND TITLE OF AUTHORIZED OFFICER OR AGENT) 	BY (SIGNATURE AND TITLE OF AUTHORIZED OFFICER OR AGENT)
ADDRESS <p style="text-align: center;">P.O. BOX 0000 ALEXANDRIA, VIRGINIA 00000</p>	ADDRESS 	ADDRESS
INSTRUCTIONS		
A. GENERAL THIS UNIFORM TENDER FORMAT IS DESIGNED TO PROMOTE SPEED AND ORDERLINESS IN THE HANDLING OF TENDERS. VARIANCE FROM ITS TERMS, SEQUENCE OR NUMBERING MAY RESULT IN DELAY IN THE PROCESSING OF TENDERS.		
B. DISTRIBUTION REQUIREMENTS EXCEPT AS OTHERWISE INSTRUCTED, RATE TENDERS AND SUPPLEMENTS WILL BE SUBMITTED VIA E-MAIL TO sddc.safb.ototenders@us.army.mil		

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(1) Code T rates for HHG shipments moving between CONUS and Egypt, and Code 8 shipments from Egypt to CONUS rate areas.

(2) Shipments will be controlled by various PPSOs dependent upon the member's duty station.

(3) Domestic AMC Terminal - McGuire

c. HHG and UB shipments to/from South and Central America.

(1) Code T, and 4 HHG and Code 8 UB shipments from/to South and Central American countries and CONUS rate areas. **NOTE: Due to the use of commercial narrow-body aircraft, external shipping containers for Code T shipments moving to/from South and Central America in accordance with PPP-B-601, style A or B, are required, not to exceed 60 inches in height. In accordance with Item 508, special packing arrangements will be authorized by the PPSO for oversize items which will not fit into the restricted height container.**

(2) Shipments will be controlled by various PPSOs dependent upon the member's duty station.

(3) Rates for Dominican Republic and Nicaragua and Panama are solicited under the OTO program.

(4) Transportation Service Providers will submit bids based upon the use of agents listed in Appendix H. Agents requesting approval should address their request to the Personal Property Office, Naval Station, Roosevelt Roads, Puerto Rico.

(5) Domestic AMC Terminal - Charleston

d. HHG and/or UB shipments from Thailand to CONUS.

(1) Code 4 rates for HHG shipments and Code 8 rates for UB shipments originating in Thailand and moving to CONUS rate areas.

(2) Shipments will be controlled by various PPSOs dependent upon the member's duty station.

e. HHG and/or UB shipments to/from CONUS and Singapore.

(1) Code 4 for HHG shipments and Code 8 rates for UB shipments to/from Singapore and CONUS rate areas.

(2) Shipments will be controlled by various PPSOs dependent upon the member's duty station.

f. HHG to/from CONUS and Canada.

(1) Codes 1 and 2 rates for HHG shipments to/from provinces and territories in Canada (including Newfoundland (Code 2 only)) and CONUS rate areas. Transportation Service Providers will submit bids stated as a percentage of the baseline rates table provided at Appendix X to this chapter.

(2) Shipments will be controlled by various PPSOs dependent upon the member's duty station.

g. UB Shipments to/from Kuwait.

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- (1) Code 8 rates for UB shipments to/from Kuwait and CONUS rate areas.
- (2) Shipments will be controlled by various PPSOs dependent upon the member's duty station.
- h. HHG and/or UB shipments to/from CONUS and Greece.
 - (1) Code 4 rates for HHG shipments and Code 8 rates for UB shipments to/from Greece and CONUS rate areas.
 - (2) Shipments will be controlled by various PPSOs dependent upon the member's duty station.
- i. UB to/from Qatar
 - (1) Code 8 rates for UB shipments to/from Qatar and CONUS rate areas
 - (2) Shipments will be controlled by various PPSOs dependent upon the member's duty station
- j. UB to/from Saudi Arabia (USMTM shipments does not apply to shipments inbound/outbound to/from Embassy(s)/Consulate(s))
 - (1) Code 8 rates for UB shipments to/from Riyadh, Saudi Arabia and CONUS rate areas
 - (2) Shipments will be controlled by various PPSOs dependent upon the member's duty station.

Item 1004

Tender Submissions

a. Transportation Service Providers must submit bids for each rate area listed. Failure to provide a rate for each area listed will be considered nonresponsive; therefore, tender will be rejected. Instructions for rate submissions are provided in Appendix 10G.

b. Submission of Special Solicitation rates must be accomplished in accordance with the tender provided in Appendix W. Reproduction of blank tender is authorized. Failures to comply with instructions contained in the applicable appendices and submit the tender by the I/F deadline will render the Transportation Service Provider's rate submissions nonresponsive. Transportation Service Providers must retain separate tenders for each code of service in corporate office files.

c. When requested, a uniform tender shall be prepared using the electronic form located in our website. The uniform tender format is designed to promote speed and orderliness in the handling of tenders. Variance from its terms, sequence, or numbering may result in the delay in the processing of tenders. Except as otherwise instructed, completed rate tenders and supplements must be sent via e-mail to:
sddc.safb.ppintrate@us.army.mil

d. When a Transportation Service Provider submits automated rate filing, the Transportation Service Provider is offering its rates for transportation services to the United States Government for the indicated rate cycle under the International Rate Solicitation. The Transportation Service Provider certifies that it understands and has complied with the previously executed certification of independent pricing and International Uniform Tender of Rates and/or Charges for transportation services as shown in Appendix A of the International Rate Solicitation. The Transportation Service Provider will maintain a copy of its Uniform Tender of Rates and/or Charges for Transportation Services, which will remain on file at the corporate office cross-referenced by the Carrier SCAC. The Transportation Service Provider agrees to provide a copy of the Uniform tender for a respective rate channel, when requested by SDDC/GSA or any other federal agents. In electronic format that can be e-mailed to the appropriate agencies, by submitting rates the Transportation Service Provider agrees to abide by the rules applicable to the International Rate Solicitation and its Tender of Service on file at SDDC.