Reminder to Register to Receive Advisory Posting Notices

Military Surface Deployment and Distribution Command
Customer Advisory
March 21, 2018
CA-18-03/21-0226

Subject: Registering for SDDC Customer Advisory Postings

Purpose: To inform DOD customers of SDDC’s new automated Customer Advisory posting notification process.

Be Advised: DOD shippers must register via our new automated system in order to receive notification of Customer Advisories when they are posted. For those who are currently receiving advisories and wish to continue receiving advisory notices, you must register using the SDDC’s advisory registration automated application at https://www.sddc.army.mil/res/Pages/advisories.aspx., (use your CAC-enabled Email certificate to login), then, in the first block on the Web page under the Customer Advisory Posting/Signup heading click on the Register to Receive SDDC Customer Advisory Notices link. See additional instructions below.

POCs: SDDC Domestic Freight Services Branch: usarmy.scott.sddc.mbx.g3-domestic-freight-services-branch@mail.mil.

Expiration: 30 April 2018

**Advisory Registration Instructions**

**Step 1.** Login to SDDC’s Public Web Page

**Note:** *The following fields are auto filled (Name, Email Address, and Phone Number)*

**Step 2. a.** Select **Title and Military (Mil) or Civilian Button**

**b.** Enter your Activity’s Organization or Agency name

**c.** Enter Defense Switched Network (DSN) Phone Number

**d.** Select Branch or Agency

**Step 3.** Click on the “Submit” Button

- Please remember to delete your Advisory Notification record:
  - Prior to your retirement from Civilian Government/Military service
  - To discontinue receiving advisory notifications

- Update your advisory notification to report changes to:
  Email
  Phone Number
  Org/Company
  Branch/Agency