

Update:

All Tuesday webinars will start at 1700CDT/1800EDT to accommodate attendees in the Pacific. Thursday webinars will also change due to conflicting meetings from 0800CDT/0900EDT to 0900CDT/1000EDT.

SDDC-PP Advisory 14-0036

DATE: 13 March 2014

FROM: SDDC-PP SCOTT AFB, IL

TO: Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSO), and Transportation Service Providers (TSP)

SUBJ: DP3 Webinar Training on Delivery Out of Destination SIT and the Top 10 Things PPSOs and TSPs Should Know

1. SDDC Personal Property Directorate is conducting a Defense Connect Online (DCO) webinar training session on "Delivery Out of Destination SIT and the Top 10 Things PPSOs and TSPs Should Know". Long delivery out of SIT training will assist PPSOs and TSPs how to properly execute deliveries out of destination SIT that require changes to the Government Bill of Lading Block 18 and/or Block 20. This informative Webinar will also provide beneficial tips on things PPSOs and TSPs should be aware of when managing DPS shipments for the Defense Personal Property Program (DP3).
2. Please ensure widest dissemination so that all personnel are aware of this training.
3. There are two training sessions: 18 Mar 2014, 1600CST/1700EST and 20 Mar 2014, 0800CST/0900EST lasting for approximately 30 - 45 minutes. We will utilize voice (Presenter/Host only) through DCO due to limited phone lines available.
4. Please ensure speakers/headphones are attached in order to hear the training and contact your IT personnel if you have any speaker, headset, or software problems.
5. Prior to the day of the webinar, you should log onto <https://www.dco.dod.mil> and become familiar with the website. Those that do not have a CAC or do not want to register their CAC may enter the training classes as a guest.
6. Follow the below steps for the session you would like to attend. Please make sure that you click on the "correct" URL for the session you wish to attend.

18 Mar 2014, 1600CST/1700EST

- a. Go to <https://connect.dco.dod.mil/deliveryoutofsitandtop10thingsppsostspsshouldknow/>

- b. Click on "Enter as a guest"
- c. Enter your name and email address (Unidentified requesters will be denied entry)
- d. Click on "Enter Room"

20 Mar 2014, 0800CST/0900EST

- a. Go to <https://connect.dco.dod.mil/deliveryoutofsitandtop10thingsppsstpssshouldknow2/>
- b. Click on "Enter as a guest"
- c. Enter your name and email address (Unidentified requesters will be denied entry)
- d. Click on "Enter Room"

7. Once you enter the room, you'll get a message that says "meeting has not yet started. You will be able to access the meeting once the host arrives." Please be patient while your request goes through the acceptance process. Once you are logged in, please submit your base/location in the Chat Box so we can capture our audience locations.

8. For assistance with DCO issues prior to the classes, please send an email to sddc.safb.ppperf@us.army.mil or call (618) 220-5411. For assistance the day of class during the training, please call 618-220-5453 on the day of training.

9. This message was approved for release by Ms. Jill Smith, Chief, Business Processes & Systems Integration Division, HQ SDDC.