

SDDC-PP ADVISORY # 15-0014

DATE: 17 December 2014

FROM: SDDC-PP SCOTT AFB, IL

TO: MILITARY SERVICE HEADQUARTERS REPRESENTATIVES, WORLDWIDE PERSONAL PROPERTY SHIPPING OFFICES (PPSO), AND DOD-APPROVED PERSONAL PROPERTY TRANSPORTATION SERVICE PROVIDERS (TSP)

SUBJ: Holiday Guidance for Managing Defense Personal Property System (DPS) Shipments

1. President Barack Obama signed an executive order authorizing Friday, 26 December 2014 as a Federal holiday for all Non-Mission Essential personnel. The below guidance is provided for the TSPs and PPSOs from the DTR 4500.9R, 400NG and International Tender governing Federal Holidays.

2. **Weekend/Holiday Schedule:** DPS tracks holidays at each BLOC worldwide since holidays and weekend's impact allowable pickup and delivery dates. PPSOs can enter and/or modify the holiday schedule for their AOR. **PPSO update your PPCIG to reflect closed for 26 Dec 2014.**

3. **Pickup and Delivery Dates:** Shipments will not be scheduled by the TSP or the PPSO for pickup or delivery on Saturdays, Sundays, US holidays or foreign national holidays unless there is a mutual agreement between the customer, the PPSO, and the TSP. RDDs will not be established on Saturdays, Sundays, US holidays (i.e. Executive Order for the 26 Dec 2014), or foreign national holidays.

4. **Shipment Arrival/Delivery Delays:** Upon shipment arrival at the destination, TSP agrees to record the arrival and/or delivery in DPS and to notify and coordinate delivery of the HHG with the customer. In the event the shipment arrives at the destination on a weekend or holiday, TSP may contact the customer to ascertain if delivery can be made. If TSP is unable to contact the customer after two hours domestically or three hours internationally and in the event the delivery cannot be accomplished, I agree to submit a request for storage via DPS on the next government business day.

5. Please email questions relating to this message to: army.sddc.safb.ppsops@mail.mil.

6. Please report DPS technical issues to the SDDC Systems Response Center (SRC):

a. Email: sddc.safb.dpshd@us.army.mil

b. Telephone: Toll-free (800) 462-2176; COMM (618) 589-9445, Option 5

c. Internet: <https://www.sddc-srchelpme.com>

7. This message was approved for release by Ms. Jill Smith, Chief, Business Processes and Systems Integration Division, HQ SDDC.