

SDDC-PP ADVISORY 15-0015

DATE: 18 Dec 14

FROM: SDDC-PP and USTRANSCOM/PEO-T HHGS Scott AFB, IL

TO: All DOD Personal Property Approved Transportation Service Providers (TSP)

SUBJECT: 2015 Defense Personal Property Program (DP3) Rate Filing Notice

A. Rate Filing Dates/Times

Round 1: 01 Feb 15 (6:00 PM CST) – 06 Feb 15 (6:00 PM CST)

Round 2: 24 Feb 15 (6:00 PM CST) – 03 Mar 15 (6:00 PM CST)

B. Bid Component Data Retention

1. TSPs filing for Domestic channels must file four components: Peak Linehaul, Non-Peak Linehaul, Peak SIT, and Non-Peak SIT rates. **All four components MUST** be accepted by the end of Round 2 in order for the bid to be considered valid. For TSPs filing in both Domestic and International Markets using the Bulk Rate File method, **separate Bulk Rate Files must be filed for each market.**

2. During Round 2, TSPs will not be able to re-file all components of a rate channel (Peak/Non-Peak Linehaul and Peak/Non-Peak SIT) if a rate rejection is due to issues with only one of the four rate components. Example: If a TSP receives a Round 1 “Error Code 4” rate rejection for the Peak single factor rate (TSP Intl-Rate/Domestic discount is higher than acceptable high for this Channel and Code of Service), the TSP cannot change the accepted Non-Peak Single Factor Rate for the same channel/code of service in Round 2. Likewise, if a TSP receives a Round 1 “Error Code 8” for the Peak Linehaul Bid (TSP Intl-Rate/Domestic discount is lower than the acceptable low for this Channel and Code of Service), The TSP cannot change the accepted Non-Peak Linehaul, the Peak SIT, or the Non-Peak SIT bid for the same Channel/Code of Service in Round 2.

3. TSPs using the Bulk Rate Filing method must re-submit all accepted bid components (Peak/Non-Peak Linehaul, Peak/Non-Peak SIT, and Peak/Non-Peak Single Factor Rates). Previously accepted bids will not be replaced/overwritten. As a reminder, TSPs will receive an error code indicating that a specific bid component was accepted in the Round 1 rate filing period. Note: TSPs using Workbench cannot re-file accepted bid components.

C. TSP Responsibilities

1. Effective 01 October 2011, DOD implemented the Public Key Infrastructure (PKI) program which requires digital certificates (CAC/ECA). TSPs must comply with the ETA digital certificate policy and/or contact one of the External Certificate Authorities (ECAS) from the following web links to purchase digital certificates (see DISA’S ECA website at [HTTP://IASE.DISA.MIL/PKI/ECA/](http://IASE.DISA.MIL/PKI/ECA/) to ensure continued access to DPS. Go to [HTTPS://ETA.SDDC.ARMY.MIL](https://ETA.SDDC.ARMY.MIL), then click “ECA INSTRUCTIONS” link or “Contact the ETA administrator” at SDDC.SAFB.ETAADMINHD@US.ARMY.MIL for more information. TSPs are responsible for meeting the above requirement and should not anticipate any exceptions to this DOD mandate for rate filing.

2. TSPs or TSP representative are responsible for computing their own rates, and must be familiar with the 400NG, 400NG Baseline Rates, International Tender, and International Tables located at WWW.SDDC.ARMY.MIL. Follow site path: Personal Property>Defense Personal Property>Links.

- a. Information on how to file rates is located at site path: Personal Property>Defense Personal Property Program (DP3)>Defense Personal Property System> DPS Rate Filing User Guide TSP Edition. **Note:** A Draft Rate Filing User Guide TSP Edition is attached below which includes the new DPS Workbench procedures. The final version will be posted as soon as it is completed.
- b. Additionally, TSPs are responsible for establishing quality controls and procedures that ensure they have the necessary operating authorities to file those rates.

3. TSPs are advised the DPS Bulk Rate Filing upload screen time is displayed in Greenwich Mean Time (GMT) and the DPS Workbench screen times are displayed in Central Standard Time (CST). A System Change Request (SCR) has been created to display both CST and GMT times; however, this will not be fixed for the upcoming Rate Filing.

D. Minimum Performance Score (MPS)

The Minimum Performance Score (MPS) for the 2015 Rate Cycle is set at 50.10 for Domestic Household Goods, 52.8 for International Household Goods and 57 for International Baggage Markets.

E. By filing DP3 rates under this solicitation, TSPs agree to the following statement:

“I understand that the DOD will continue moving shipments utilizing DPS and the Legacy Transportation Operational Personal Property Standard System (TOPS), and that filing rates in DPS does not guarantee that DPS will be the sole system used to allocate shipments. I understand that the use of DPS will increase as system capability progresses and that continued TOPS usage may be necessary for Non-DPS Rate Filings (i.e. One-Time-Only and Special Solicitations).”

F. Points of Contact

1. Email rate filing questions to SDDC.SAFB.DPSRATEFIL@US.ARMY.MIL.
2. Report technical issues to Defense Personal Property System (DPS) Help Desk
 - a. Telephone: Toll Free (800) 462-2176; COMM (618) 220-7332
 - b. Email: USARMY.SCOTT.SDDC.MBX.G6-SRC-DPS-HD@MAIL.MIL
 - c. Internet: [HTTPS://WWW.SDDC-SRCHELPME.COM](https://www.sddc-srchelpme.com)

G. This is a coordinated SDDC/PP and PEO-T message and is approved for release by Aaron K. Stanley, CAPT, SC, USN, Director, Personal Property, HQ SDDC.