

SDDC-PP Advisory #15-0030

DATE: 17 February 2015

FROM: SDDC-PP SCOTT AFB, IL

TO: DOD-Approved Personal Property Transportation Service Providers (TSP)

Subject: Safeguarding of DOD Customer's Personally Identifiable Information (PII) related to DoD Household Goods (HHG) Shipments

1. There has been a recent increase in the release of Personally Identifiable Information (PII), specifically the SSN, on international HHG shipments. Transportation Service Providers, port agents, overseas general agents or other responsible parties are reminded NOT to enter the SSN in the "Marks and Numbers" or "Description of Goods" fields in the Automated Manifest System (AMS) or the Automated Commercial Environment (ACE) for DoD Household Good shipments.
2. In compliance with Department of Homeland Security Customs and Border Patrol (CBP) guidance, PII (most notably social security numbers) must NOT be entered into the cargo description field or the marks and numbers fields within the AMS or ACE. Failure to follow such guidance places unnecessary burdens and risks on impacted customers to include identify theft, financial hardship, and personal harm.
3. Please email all questions relating to this message to:  
[usarmy.scott.sddc.mbx.omb-for-pp-perf@mail.mil](mailto:usarmy.scott.sddc.mbx.omb-for-pp-perf@mail.mil) or  
[usarmy.scott.sddc.mbx.omb-for-ppops@mail.mil](mailto:usarmy.scott.sddc.mbx.omb-for-ppops@mail.mil)
4. This message was approved for release by Mr. Danny Martinez, Chief, Qualification Assurance Division, HQ SDDC.